

9/21/2026

CALL MEETING TO ORDER: Mayor B. Schmiedeberg called the meeting to order at 5:30 pm. City Council members that were present were Pattijo Shablow, Tatum Carlson, Clarence (Skip) Strom. Absent council members from this meeting were Brian Undeberg. The city clerk Chelle Franks was also present. As were Kittson County Enterprise reporter Anna Jauhola.

The pledge to the American flag was given.

The minutes were reviewed by council members prior to the meeting as presented in the city council packets. Carlson had a couple of grammatical changes, to also be corrected. Carlson made a motion, seconded by Strom to approve the regular city council minutes of the August 17, 2026, meeting, all members were in favor.

The mayor asked for citizen concerns. There were none.

Council Old Business.

Culvert between Railway and Park Ave- Schmiedeberg stated the culvert will be burned in the fall for accessibility and replaced after burning.

4th Ave- The county will deliver a culvert for 4th Ave. It will be dropped off at the county shop, so it will be available when needed.

Door Closer – Schmiedeberg stated he went to Menards and they have a commercial door closer for \$84.00. It was suggested to try the \$84.00 closer on the inside door to see how it works before buying one for the outside door. The outside door closer may need to be bought at Grand Forks Door to ensure the door closes tightly. Schmiedeberg will pick up the commercial grade closer from Menards for \$84.00. Strom made a motion, Carlson seconded the motion, all in favor.

Grader and Sweeper – Schmiedeberg stated the equipment is here. However, they don't work with the loader yet. Bobcat sent two wiring kits that work with CAT functions, but they do not work with our loader. A different harness is available with all the parts for \$1465.99. It was suggested to try the harness and return kits to bobcat. Shablow made a motion, to purchase the harness and parts, Strom seconded, all in favor.

Custodian applications – 3 applications were received for the housekeeping position. The council discussed hourly wages or returning to monthly salary, as it has been in the past. The council decided the housekeeping position will be one day a week, approximately 2 to 2.5 hours, with a monthly salary of \$150. Applications were reviewed. Carlson made a motion to go with the first applicant, Strom seconded the motion, Shablow abstained the vote.

Schmiedeberg left a message for the applicant.

Council New Business.

Anderson Sanitation - Delinquent garbage accounts were reviewed by council. It was agreed to put delinquent accounts on taxes. Strom made a motion, Carlson seconded, all in favor.

Prime Bank – Council discussed adding the new city clerk on all Prime Security banking accounts and CD accounts. Chelle Franks, the new clerk, will be placed on all prime security bank accounts. Carlson made a motion, Strom seconded, all in favor.

Anna Jauhola mentioned to investigate doing a resolution. Schmiedeberg stated if we can make a resolution then we can do that and it will be done sooner rather than later.

Kittson Healthcare – The city received a letter from Kittson Healthcare regarding Rural Health Stabilization grant. They are having a meeting and would like at least 1 person to attend the meeting regarding the grant to review statistical, financial and operational data.

Waste water Operator – Strom indicated Bob Anderson is done Nov 1, 2026. Schmiedeberg will talk to Mike Olson about filling in or doing a 1-year contract. Strom also indicated someone could work under Mike for a year to then get their license. It was decided to put an ad in the paper; wages will depend on experience.

MN DOT will be having a meeting on Oct 19, 2026, at 5:30 to go over the construction project on Highway 59.

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Building Permits - Schmiedeberg stated we have 2 building permits, 1 from Kittson Marshal Water, they are adding a new building, and another 1 from Jill Frie, she will be building a garage. Both building permits were accepted. Shablow made a motion, Carlson seconded, all in favor.

NW MN Multi County – The committee meets 1 time per year (typically Fall time)- via Zoom for the Kittson County affordable housing. City clerk needs to be added to committee to attend the meetings and to be able to vote. Shablow motioned to add Chelle Franks to the committee, Carlson seconded, all in favor

The preceding clerk - Sandy Lund - will be coming in 1 day a week or as needed for training.

Maintenance report – Schmiedeberg stated the signs saying, slow down, child at play and speed limit signs, they have all been put up.

Lagoon fence is done, put up $\frac{3}{4}$ new and fixed the remaining. The control valve broke, they dug down and put in new pipe and cement.

Strom stated Electric pump from Fargo came again to work on the septic pumps. The pump was losing power. A wire was loose and the floats were bad. City received a bill for \$3014.00 for repair of the Anchor Scientific float, mileage, trip and labor charge.

Strom mentioned he wants to start on the hydrants next month; Antifreeze will need to be ordered. Schmiedeberg said they purchase the antifreeze from Cenex.

The maintenance report was given by Schmiedeberg

Schmiedeberg contacted Andrew, Ronnie's nephew. Andrew works with small cities for grants; Schmiedeberg informed him we are looking for another pump for the lift station. One was just replaced, however the other one is about 30 years old, and could be replaced. Schmiedeberg also mentioned issues with the school. The west side wall is falling in. Andrew will work on these 2 grants, 1 for the school and 1 for the lift station. Andrew stated to give him about a month to work on these.

Council Roundtable.

City Claims were approved on a motion by Shablow made a motion and Carlson seconded, all members were in favor.

Fire Department Claims were approved by Shablow made a motion and Carlson seconded, all members were in favor.

There being no further business to discuss, the meeting adjourned at 6:30pm on a motion by Strom and seconded by Carlson all members were in favor.

The next scheduled regular City Council meeting is scheduled for Oct 19, 2026, at 5:30 pm.

Chelle Franks, City Clerk