

April 21, 2025

CALL MEETING TO ORDER: Acting Mayor T. Carlson called the meeting to order at 5:30pm. City Council members present: C. Strom, B. Undeberg. P. Shablow and B. Schmiedeberg were absent. City employees present: S. Lund. Public present: K. Pietruszewski

The pledge to the American flag was given.

Approval of Minutes: Strom made a motion, Undeberg seconded, to approve the Lake Bronson regular city council meeting minutes from March 17, 2025. **M/S/P – Strom/Undeberg/All.**

Citizen Concerns: J. Frame has submitted a building permit to the clerk to move a trailer house into Lake Bronson and place it on property in Lake Bronson. The council was informed that Frame does not own the property. The council felt that it may become a liability for the city if they allowed Frame to move the trailer onto the property without owning the property or having permission to use the property. Undeberg made a motion, Strom seconded, not to accept or approve the building permit as presented. **M/S/P – Undeberg/Strom/All.**

Spring Cleanup letters: The clerk supplied the council with a copy of the preliminary letter. The council discussed information on the letter and selected May 14, 2025, as Spring Cleanup Day for the City of Lake Bronson. Undeberg made a motion, Strom seconded to have Anderson's Sanitation pick up garbage on their normal route that day and charge each customer for the excess garbage. The clerk will put a note on the water bills in May. **M/S/P – Undeberg/Strom/All.** Strom made a motion, Undeberg seconded, for the clerk to send out letters on May 1st to all residents about the cleanup day. **M/S/P – Strom/Undeberg/All.**

Old Business: Employee Review: Undeberg asked the clerk for job descriptions and the council discussed how to proceed with the review. It was tabled until the next meeting when all council members have time to fill out the review form.

Water Resolution: Strom made a motion, Undeberg seconded, to remove water bills over 6 years old from the utility program. There were six bills totaling about \$1,600.00 total. **M/S/P – Strom/Undeberg/All.**

Water Billing: The clerk had included a report for the month of May of the water bills on an excel spread sheet in the council packets. The sheet contained meters not working, vacant houses, empty lots and the total of past due on accounts.

New Business: Pet Clinic is May 28th at the fire department 5pm to 7 pm. Flags: Undeberg made a motion, Strom seconded, to purchase flags for the street poles as needed. **M/S/P – Undeberg/Strom/All.** **Interim Financial Report:** Strom made a motion, Undeberg seconded, to approve the first quarter interim financial report. **Apartment water meter:** The clerk said that the current meter in the apartment building is the wrong size for the base and is not working properly. A new water meter has been ordered and will be installed.

Maintenance Report: There was no report this month.

Council Roundtable: The clerk reported that Bob Anderson, the wastewater operator, is not able to take care of the wastewater right now. Anderson said the lagoon might need to be discharged soon. He does not know when he can do it again. Carlson will contact some operators in the area and see what they would charge, and the council will address this at the next meeting. The clerk said that the senior citizens have offered to purchase new chairs for the dining area in the community center. Undeberg made a motion, Strom seconded to accept the donations. **M/S/P – Undeberg/Strom/All.** The City Council thanks the senior citizens for the donation. The clerk said there is a Cannabis meeting on April 29th at 9am at the county courthouse if any of the council wants to attend. Carlson said the fire department wants to buy a dual fuel tank, that will be ½ gas and ½ Deisel, for \$500.00. After some discussion, Strom made a motion, Undeberg seconded for the fire department to purchase the fuel tank, and the city will buy the fire department's old gas fuel tank for \$250.00 to be used in the city shop. **M/S/P – Strom/Undeberg/All.** Strom said he would like to buy two rain gauges, one for the lift station and one for the lagoon. The council agreed he could purchase them and put them up.

City Bills/Claims audited by the city council: Undeberg made a motion, Strom seconded, to pay the city claims as presented. **M/S/P – Undeberg/Strom/All.**

Fire Department Bills/Claims audited by the city council: Undeberg made a motion, Strom seconded, to pay the fire department claims as presented. **M/S/P – Undeberg/Strom/All.**

Adjournment: Strom made a motion, Undeberg seconded, to adjourn the meeting at 6:58pm. **M/S/P – Strom/Undeberg/All.** May 19, 2025, at 5:30 pm.

Sandra Lund, City Clerk