

---

“VISIT BEAUTIFUL LAKE BRONSON and LAKE BRONSON STATE PARK”  
NORTHERN MINNESOTA’S FINEST RECREATION CENTER

---

***THE CITY OF LAKE BRONSON***

PO BOX 70  
LAKE BRONSON, MINNESOTA 56734  
(218) 754-2710

---

**WATER AND SEWER RATES**

Rates are set by the city council. Rates are evaluated by the city council at least once a year and will be adjusted accordingly.

**APPLICATION FOR SERVICES**

An individual requesting water services must complete and sign an application to open an account for water and sewer.

**CONNECTION FEE**

A \$50.00 connection fee is required for water services. The connection fee is a non-refundable, one-time payment that must be paid on all new accounts.

**WATER METERS**

All users must have a water meter installed prior to service connection. One meter / connection per curb stop are allowed. Water meter must be in working order and approved by the city. The user will be held liable if water is turned on by anyone, including contractors, without a meter and prior approval from the city. Anyone in violation will be held accountable for theft of services.

**WATER METER REPAIR**

The city is responsible for water meter repair, unless it is a result of negligence on the user’s part. User negligence includes abnormal damages, painting, freezing, etc. User will be responsible for cost of repairs and labor as a result. User will be billed for expenses accordingly.

**WATER METER READING**

Water meters will be read at the end of each month. If a reading cannot be obtained, due to a maintenance issue, an estimate reading will occur.

Obstacles placed in front of the meter can affect the ability of the meter to be read. It is the user’s responsibility to keep the meter area free from any items or obstacles that may hinder readings or repairs.

**WATER LINE RESPONSIBILITY**

The city is responsible for waterlines that connect the water supply to the curb stop, the water meter, and attached parts (meter, manifold, nuts). The user is responsible for water lines from the curb stop into the home or business, as well as lines that run throughout the home or business.

**SEWER RESPONSIBILITY**

The city is responsible for sewer lines that run up to the user’s property line. The user is responsible for lines that run from property line into home or business. In the event of a problem, the city will hire a contractor to repair the lines only which they are responsible for. If the problem occurs from users’ property line into the users home or business, the user is financially responsible for repairs. User will need to make repair arrangements.

The city will not be held responsible if a sewer main should become plugged and causes user problems. It is the user’s responsibility to obtain insurance to cover any damages that may occur if the sewer should back up into their basement.

## **WATER LEAKS**

The city will take responsibility for a leak on a curb stop and hire a contractor to repair the leak. If a water meter or its attached parts are leaking, the city will replace or repair the meter and/or damaged parts (manifold and nuts). The user's bill may be adjusted accordingly so the user is not responsible for water used due to a leak on the city's part. The user will be responsible for any leak from the curb stop into and throughout the home or business.

## **BILLING**

Anytime water is turned on, the user will be charged a minimum monthly amount, even if no water is used. The user must request that water be shut off to avoid a minimum monthly charge. Any balance due must be paid at that time. A \$30.00 charge will occur when water is turned back on for an existing account. When requesting water be turned back on, scheduling arrangements must be made with the maintenance worker during regular working hours.

## **WATER & SEWER BILLS**

Water and Sewer bills are due on or by the 19<sup>th</sup> of each month. If the city has not received your payment before the 20<sup>th</sup> of the month, a \$5.00 late fee will appear on your next month's billing statement. Customers may pay bills via USPS, or by dropping them in the drop box located at the Community Center building. All checks returned for non-sufficient funds will result in a \$30.00 charge. An account that has had two (2) check payments returned in a 12-month period will be required to use cash or money order for future payments.

The city of Lake Bronson does not accept post-dated checks. No checks from outside of the United States will be accepted.

## **DELINQUENT ACCOUNTS**

An account will be considered delinquent if there is a past due balance, has a remaining balance after a partial payment, or no payment has been made on the account for thirty (30) days. Past due balances include, but are not limited to; all water service, bulk water dues, connect/disconnect fees, door post fee, late fees, and meter repairs.

Account owners will be sent a letter informing them their account is delinquent with the total amount past due. The past due amount needs to be paid in full within twenty (20) calendar days to avoid having water shut off. If full payment is not possible, Payment plans can only be made with the city council during the scheduled council meetings (3<sup>rd</sup> Monday of every month, with the exception of holidays). The city clerk will not handle payment arrangements. Customers needing to arrange payment plans can do so at the beginning of the council meeting and do not need to be put on the agenda.

If a final shut-off letter is posted on a customer's door, a \$10.00 fee will be added to the door notice. No payment within 24 hours will result in water disconnection. If services are disconnected, a \$100.00 reconnect fee will result. No Services will be reconnected until after a 24-hour wait period and all past due balances are paid in full.

If a customer is on the shut off list and their check is returned from the bank for non-sufficient funds, water will be disconnected on the day the check is returned. The total amount due on the account, including all fees accrued, must be paid in CASH before the water will be reconnected.

Minnesota cold weather rule does not apply to water services. Water may be disconnected during cold months, unless water service affects primary heat source.

## **HOMEOWNERS WITH RENTAL PROPERTIES**

Individuals who own rental property in the City of Lake Bronson will be financially responsible for any and all unpaid water and sewer bills, as well as any charges that may have been accumulated by their renters.

## **RESPONSIBILITY WHEN MOVING**

It is the account holder's responsibility to inform the city in writing when planning to move. This is necessary so the water meter can be read, and water can be shut off. If user does not inform city in writing, they will be responsible for any water that is used at the property as well as any monthly charges or fees. When moving, all account balances still need to be paid. An individual, who has an unpaid balance that applies for services at a later date, will need to pay the total past due amount and the connection fee before service will be provided.