

February 20, 2024

CALL MEETING TO ORDER: The city clerk called the meeting to order at 5:30 pm. The clerk said the first order of business was to ask for a motion to approve Bobby Schmiedeberg to fill the vacant mayor position until the term ends. Strom made a motion Carlson, seconded to appoint Bobby Schmiedeberg mayor. **M/S/P – Strom/Carlson/All.** Mayor B. Schmiedeberg took over the meeting.

City Council members present: P. Shablow, C. Strom, T. Carlson, M. Kjelland. City employee present: S. Lund. Public present: Bobby Schmiedeberg, D. Brown, M. Olson.

The Pledge to the American flag was given.

Approval of Minutes: Carlson made a motion, Shablow seconded, to approve the Lake Bronson Regular City Council Meeting minutes from January 16, 2024 **M/S/P – Carlson/Shablow/All.**

Citizen Concerns:

New Business:

Fire Department Training in Moorhead on April 12-14, 2024 meal allotments (\$100.00 each) and Hotel cost: Shablow made a motion, Kjelland seconded to approve the fire department volunteers to go to training and to receive meal allotments (\$100.00 for each firefighter attending the meetings for the weekend) and their hotels paid by the fire department. **M/S/P – Shablow/Kjelland/All.**

2023 Cash Basis report: Shablow made a motion, Strom seconded, to approve the clerks 2023 Cash Basis Report. **M/S/P – Shablow/Strom/All.**

2023 Treasurers Reports: Various items were discussed from the treasurer's report and Shablow made a motion, Strom seconded to have the telephone in the city shop disconnected. **M/S/P – Shablow/Strom/All.** Carlson made a motion, Strom seconded, to accept the treasurer's 2023 financial report as presented. **M/S/P – Carlson/Strom/All.**

Employee policy: The council talked about some changes they would like to see in the employee policy and will revisit this again next month.

Water/sewer policy: The council talked about possible changes to the water and sewer policy and will revisit this again next month.

Insurance on City Buildings and Properties: Schmiedeberg discussed the city's insurance policy with the council. Schmiedeberg had talked the local insurance agent to see what we could do to reduce the cost of the city's insurance on buildings and properties since everything had doubled in value after the last audit was done in 2023. Schmiedeberg explained the expenses and what he thought should be dropped. Strom made a motion, Kjelland seconded, to remove some items from the insurance listing. And next year reduce or drop some insurances from the city properties. **M/S/P – Strom/Kjelland/All.**

Fire Contracts: Shablow made a motion, Strom seconded, to approve the fire contracts that were improved with an increase for 2024. **M/S/P – Shablow/Strom/All.**

Center Front Door: The clerk reported that she has seen several people try to get into the building during her working hours and they do not use the automatic "wave" opener. Schmiedeberg said he would look at it and see if the opener needs to be moved.

Resolution for new mayor on accounts at bank: Shablow made a motion, Kjelland seconded, to have Bobby Schmiedeberg put on all the city bank accounts at Prime Security Bank. **M/S/P – Shablow/Kjelland/All.**

Resolution for Kittson County All-Hazard Mitigation: Strom made a motion, Carlson seconded, to approve the 2024 Resolution for Kittson County All-Hazmat Mitigation. **M/S/P – Strom/Carlson/All.**

2024 Safety training schedule (April 30th all council members and mayors are invited to attend) the council was given the calendar schedule for safety training.

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Maintenance Report: Schmiedeberg gave the maintenance report. He said he went to the city shop to do some work and there were no batteries for the tools and some other tools were missing. Schmiedeberg then called the Sheriff's office to have the items retrieved. Schmiedeberg said all the garbage cans were full, he emptied them and then he fixed the tractor window latch and the hood. Then Schmiedeberg had a new window sewn into the sweeper cab. Schmiedeberg then fixed the PTO because it was broke. He checked the oil in all the city machinery and vehicles. Schmiedeberg cleaned up the tools and donated some of his personal tools to the city. He would like around \$200.00 for more tools and then he plans to take a video of the entire city owned tools so that the city knows what tools are at the shop. Strom made a motion, Carlson seconded, to let Schmiedeberg get around \$200.00 to replace missing tools. **M/S/P – Strom/Carlson/All.** Strom said the outhouse doors are open and Schmiedeberg told him to go get new springs and replace them.

Council Roundtable: Kjelland said the grant has been presented to the grant writers for the city for a campground. The writers will review the proposal and let the city know.

City Bills/Claims to be Audited: Strom made a motion, Carlson seconded, to pay the city claims as presented. **M/S/P – Strom/Carlson/All.**

Fire Department Bills/Claims to be Audited: Maintenance Report: Shablow made a motion, Strom seconded, to pay the fire department claims as presented. **M/S/P – Shablow/Strom/All.**

Schmiedeberg said the fire department received a grant for equipment and the bill will be \$500.00 over what the grant covered.

Adjournment: Carlson made a motion, Strom seconded, to adjourn the meeting at 7:10pm. **M/S/P –Carlson/Strom/All.** The next regularly scheduled City Council meeting will be on March 18, 2024 at 5:30 pm.

Sandra Lund, City Clerk