

August 21, 2023

**CALL MEETING TO ORDER:** Mayor R. Rector called the meeting to order at 5:30 pm. City Council members present: T. Carlson, P. Shablow, S. Strom. City employee present: S. Lund. Public present: D. Brown, D. Hayes, H. Pulczynski & R. McEnelly.

The Pledge to the American flag was given.

**Approval of Minutes:** T. Carlson made a motion, P. Shablow seconded, to approve the Lake Bronson Regular City Council Meeting minutes from July 17, 2023 as amended. **M/S/P – T. Carlson/P. Shablow/C. Strom.**

**Citizen Concerns:**

**Heather Pulczynski:** Introduced herself and her business partner Robin McEnelly and their business "Perry's Paws". Their mission is to rescue stray cats in Lake Bronson and the surrounding areas. Their mission is to rescue, rehabilitate and neuter cats. The male cost \$70.00 and female cost \$90.00 per cat to neuter. They take them to Moorhead to the vet that is from "WeRfurr" from the White Earth Indian Reservation. Perry's Pets want to extend their services to those who have cats. R. McEnelly asked if the city has regulations about cats. The council said there is not a leash law. Pulczynski said stray cats are caught there is a 5-7 day hold before taking them to a Moorhead. Pulczynski and McEnelly can be contacted via facebook.

**NWCA** - Diane Hayes was present and talked to the council about what needed to be done for Kristian VanDusen to apply for the rehab program. P. Shablow made a motion, T. Carlson seconded to allow the City of Lake Bronson to request from Deed an exception to the federal conflict regulation. This is made public because Mayor Rector has a Contract for Deed with Kristian VanDusen who has applied for the owner occupied rehab program. **M/S/P – P. Shablow/T. Carlson/C. Strom.** The City council sees no discrepancies with her receiving the funds.

**Old Business:**

- **Property - Bob Haugen:** C. Strom made a motion, T. Carlson seconded, to rent City property 370039200 to Robert Haugen for \$1.00 per year and he can post "No Trespassing" signs on the property. **M/S/P – C. Strom/T. Carlson/P. Shablow/All.**
- **Fire Siren:** The clerk reported the siren was now fixed.
- **Culvert at DAC:** Maintenance can grind it off.
- **4th Ave culvert would cost \$1,290.00:** The clerk will call Anderson's Bros to see if this price included a new culvert or if they are using one of the city's culverts. The culvert on the south end of 3rd avenue also needs to be fixed. T. Carlson made a motion, P. Shablow seconded, to fix the culvert on the north end of 4th Avenue. The water line main on Park Avenue needs to be lowered. **M/S/P – T. Carlson/P. Shablow/C. Strom.** T. Carlson made a motion, C. Strom seconded, for Anderson's to fix the curb shut off on Park Avenue.
- **Curb Shutoff Behind Village Square & repair a sewer line beyond the Wikstrom's building:** The clerk explained that the sewer line was plugged beyond the Wikstrom's building and Anderson's cut out about a 10 foot section of the sewer and replaced it and they also straightened the curb stop behind the village square.
- **Stumps in Burn Pile:** C. Strom said he contacted Jesse Coffield about this. And he is waiting for J. Coffield to get back to him with a quote.
- **Separate School & Gym:** Strom said it can be done.
- R. Rector said he had talked to Roger Russell and he is interested in the full time maintenance position. Moving him up from part-time to full time.
- **Tool Inventory:** The new maintenance person can do the tool inventory.
- **Highway 59 sewer line - DOT's response:** The clerk will contact Cole Nelson to come to the next meeting.
- **2024 Budget - LGA & Small Cities Assist - Sewer Fund:** The clerk explained that the city would be receiving more money than was originally thought from the State and the updated budget reflects this. The clerk also said the city will be receiving \$7,658.00 from Small Cities Assist for roads and infrastructure for this year. P. Shablow made a motion, T. Carlson seconded, to approve the revised budget for 2024, raising the monthly sewer costs in January of 2024. **M/S/P – P. Shablow/T. Carlson/C. Strom.**

**New Business:**

- **Tax Levy and Resolution:** C. Strom made a motion, T. Carlson seconded, to approve the 2024 Tax Levy and resolution. **M/S/P – C. Strom/T. Carlson/P. Shablow.**
- **7/26/2023 Dog complaint at 231 Park Ave and lawn complaint:** This was discussed.
- **100 Cup Coffee maker for the center:** P. Shablow made a motion, T. Carlson seconded, to purchase a 100 cup coffee maker for the community center. **M/S/P – P. Shablow/T. Carlson/C. Strom.**
- **Accepting maintenance person's resignation:** P. Shablow made a motion, T. Carlson seconded, to accept the maintenance man's resignation. **M/S/P – P. Shablow/T. Carlson/C. Strom.**

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**Maintenance Report:** There was not one.

**Council Roundtable:** C. Strom made a motion, T. Carlson seconded to hire Roger Russell as a full time maintenance employee at \$18 per hour with a raise after the 3 month probation period. This moved Russell from being a part time employee to full time employee. **M/S/P – C. Strom/T. Carlson/P. Shablow.**

T. Carlson suggested asking B. Anderson if he would train R. Russell, for the maintenance position, for an hour or two hours a day for few weeks. The city would pay B. Anderson. This will hopefully cut down on maintenance position turn over and errors And this will this will ease the clerk work load.

The clerk added a few items. More city & fire department claims. A letter the fire department had received thanking them for all they do and cheering them on. T. Carlson made a motion, P. Shablow seconded for the clerk requested of taking Sept 5th off for vacation. **M/S/P – T. Carlson/P. Shablow/C. Strom.** The clerk said the advertizing cost was \$385.72 for each of the 7 businesses that participated in advertizing on KVRR for a month.

**City Bills/Claims to be Audited:** P. Shablow made a motion, T. Carlson seconded, to approve the city claims **M/S/P – P. Shablow/T. Carlson/C. Strom.**

**Fire Department Bills/Claims to be Audited:** T. Carlson made a motion, P. Shablow seconded, to approve the Fire Department claims. **M/S/P – T. Carlson/P. Shablow/C. Strom.**

**Adjournment:** T. Carlson made a motion, P. Shablow seconded, to adjourn the meeting at 6:55p.m. **M/S/P – T. Carlson/P. Shablow/C. Strom.**

The next regularly scheduled City Council meeting will be on September 18, 2023 at 5:30 p.m.

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Sandra Lund, City Clerk