

July 17, 2023

**CALL MEETING TO ORDER:** Mayor R. Rector called the meeting to order at 5:28 pm. City Council members present: C. Strom, P. Shablow, T. Carlson. City employees present: S. Lund, Brett S. Public present: B. Haugen, D. Brown, J. Vanderlinde.

The Pledge to the American flag was given.

**Approval of Minutes:** T. Carlson made a motion, P Shablow seconded, to approve the Lake Bronson Regular City Council Meeting minutes from June 20, 2023. **M/S/P – T. Carlson/P. Shablow/C. Strom.**

**Citizen Concerns:** J. Vanderlinde said that the flag at the center was not up on flag day. Also that the streets need grading. He then said he noticed in previous minutes that the council talked about tearing down the school. He said it would cost in the millions for the city to do this. Vanderlinde said the playground needs to be cleaned up, it is full of weeds that have been sprayed. Vanderlinde said he wants to hear the complaints that were made at a council meeting about the noises he makes. P. Shablow said it was asked if we have a noise ordinance. D. Brown said lawns need to be mowed in town. Brown also said R. Gudmundson did not fill in the house he tore down on his property in town and his grass need to be mowed. The council decided to send out notices to the home owner that need to mow their lawns if the lawn is unkempt. If said lawns are not mowed within 7 days from the date of the letter, the maintenance person will mow the lawns and the home owner will be charged an assessment of \$75.00 per hour, with a one hour minimum for mowing. B. Haugen said he would like to purchase the City property that he has his garden on. P. Shablow made a motion, C. Strom seconded to let Haugen buy the property if the attorney advises the City that this can be done.

**Old Business:**

**2024 Budget:** P. Shablow made a motion, T. Carlson seconded to approve the 2024 budget. **M/S/P – P. Shablow/T. Carlson/C. Strom.**

**Serving counter at the Village Square Quote:** The council decided that this counter at the village square will not be remodeled at this time. Brett S. said the bathrooms at the Village Square need to be painted. R. Rector told Brett to measure the bathrooms and get prices of painting the bathrooms and we will talk about it at the next meeting. Brett S. said the men's toilet needs a tank top. The clerk will look for one.

**Old agenda and budget lists:**

- **Basket Ball Backboards:** C. Storm made a motion, P. Shablow seconded, to buy backboards for the basketball court for \$150.00 each. **M/S/P – C. Strom/P. Shablow/T. Carlson.**
- **Fire Siren:** The clerk said per the fire chief the siren is going to be looked at tonight by an electrician.
- **Lagoon gates:** The clerk said the new transfer gates have been installed in the lagoon ponds. They cost \$24,400.00.
- **Culverts by the DAC:** C. Strom had quotes for Anderson brothers. The culvert by the DAC needs to be trimmed. Brett S. was asked if we have the tools to do it. He said we did, and C. Strom told Brett to trim the culvert.
- **Culvert on 4th Avenue:** The culvert of 4th Avenue was discussed and Brett S. will be asking the homeowner if he would dig it up the existing culvert and using the same culvert set it back at the proper angle it for \$300.00.
- **Water Curb Stop Shut off behind the village square:** Anderson's will charge \$860.00 to dig up the pipe bent for the water shut off behind the village square and replace it.
- **Stumps at the burn pile:** Strom will ask J. Coffield if he can shake them off and move them to the current burn pile.
- **Separate the Gym from the School:** Strom said he will go look at it.

**Council appointments:** P. Shablow said the council can wait until we get another council member to make appointments.

**New Business:**

**Interim Financial Report are in the council packet:** P. Shablow made a motion, C. Strom seconded, to **M/S/P – P. Shablow/C. Strom/T. Carlson.**

**Clerk's time off in July** C. Strom made a motion, T. Carlson seconded, to allow the clerk to take part of the last week of July off for vacation time. **M/S/P – C. Strom/T. Carlson/P. Shablow.**

**Bronson Fest Check off list for maintenance:** R. Rector said Brett S. can do the items on this list before Bronson Fest.

**Part time maintenance employees:** P. Shablow said we need to keep these employees on payroll. Brett was told he has to ask T. Carlson before any part-time employee is called in to help him with work. R. Rector said Brett should be able to do everything by himself now.

**Complete Tool Inventory:** C. Strom said the city needs a complete tool inventory for the insurance. Brett said that he need all new 3/4" metric sockets, wrenches, channel locks and other basic tools for him to do his job that's why the council approved to sell the John Deere so he could get more tools. C. Strom said what we have to cut down on spending. R. rector told Brett to make a list of the tools he needs and they can be bought at Harbor Freight. T. Carlson made a motion, C. Strom seconded to approve maintenance to spent \$400.00 on tools. Rector or Strom will pick them up. **M/S/P –T. Carlson/C. Strom//P. Shablow.**

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**Gym lights Cost:** The clerk said that the Ottetail rebate was \$6,604.80 and the City has to pay \$995.00 for the new gym lights.

**Maintenance holiday pay was discussed.** Mayor R. Rector read the employee policy about holiday pay and it was agreed it needs to be better defined. Maintenance was paid for 1/2 of the 4th of July holiday.

**Hazardous waste pickup in front of the Legion August 1st, 2023 11:30-12:30**

**Maintenance Report:** Brett S. said he had fixed the axel seal on the John Deere sweeper, sprayed the fence and the lagoon, filled pot holes behind the store, fixed the crossing at burn pile. Brett asked about pallet forks and C. Strom said they are in next year's budget. C. Strom said the picnic tables need to be put at the Veteran's Memorial and Brett said that he sure can't move them without help. R. Rector will look at a used pair of forks for the tractor. The council agreed to spend \$300.00 on used forks. And possibly extensions. Brett asked if we can put gravel to put by the cement slab at the bus shed. The council agreed. R. Rector suggested getting 3-dollies to help move the hexagon picnic tables. R. Rector told Brett to put them on his shopping list.

**Council Roundtable:** C. Strom said he has been checking the apartments water meter and water meters were discussed and the apartments meter and base will be changed. Brett was told to find out what size the pipe is into the meter at the apartments. This will be revisited next month. P. Shablow made a motion, C. Strom seconded to compensate P. Nerguson for a water meter error at her house. **M/S/P – C. Strom/P. Shablow/T. Carlson.** Brett asked if he can do comp time/PTO time. P. Shablow said it had been approved before. Brett said he works 40 hours a week now. The council agreed to that Brett could do comp time. The clerk asked Brett to only punch in for full hours for comp time, not minutes because it is too hard to keep track of. C. Strom told Brett he need to punch in daily and not write his time in and if he does to let the clerk know. Brett was told to message T. Carlson when he leave early from his job.

**City Bills/Claims to be Audited:** C. Strom made a motion, T. Carlson seconded, to approve the city claims. **M/S/P – C. Strom/T. Carlson/P. Shablow.**

**Fire Department Bills/Claims to be Audited:** C. Strom made a motion, T. Carlson seconded, to approve the Fire Department claims. **M/S/P – C. Strom/T. Carlson/P. Shablow.**

T. Carlson asked if her road, that is a dead end, could be made a private drive. The clerk told Carlson to contact the attorney about this, like she had done to vacate the alley between her properties. P. Shablow said when she had the road in her yard vacated the council just made a motion. C. Strom made a motion, P. Shablow seconded to make the road a private drive. **M/S/P – C. Strom/P. Shablow.**

**Adjournment:** C. Strom made a motion, P. Shablow seconded, to adjourn the meeting at 7:35 p.m. . **M/S/P – C. Strom/T. Carlson/P. Shablow.**

The next regularly scheduled City Council meeting will be on August 21, 2023 at 5:30 pm.

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Sandra Lund, City Clerk