

City of Lake Bronson Regular Council Meeting Minutes

September 19, 2022

CALL MEETING TO ORDER: Acting Mayor C. Strom called the meeting to order at 5:27 pm.

City Council members present: J. Frei , P. Shablow, & D. Shablow. Mayor R. Rector was absent.

City employee present: S. Lund

Public present: D. Brown, L. Klegstad, J. Davis.

The Pledge to the American flag was given.

APPROVAL OF MINTUES: D. Shablow made a motion, J. Frei seconded, to approve the August 15, 2022 regular City Council Meeting minutes as amended. **M/S/P – D. Shablow/J. Frei/P. Shablow.**

P. Shablow made a motion, D. Shablow seconded, to approve the August 29, 2022 special City Council Meeting minutes. **M/S/P – D. Shablow/D. Shablow/All.**

CITIZENS CONCERNS/PUBLIC COMMENTS: L. Klegstad wanted to know why maintenance hours were cut and why we can't keep a maintenance person. P. Shablow explained some of the issues that had happened with the last maintenance person. J. Davis said the mosquitoes are awful in town. P. Shablow said the city has some applicants and we will be spraying for mosquitoes this week. Klegstad & Davis left the meeting.

OLD BUSINESS:

Park winterization: The clerk said that the plumber B. Glad would winterize the buildings for a decent price. The clerk was told to contact Glad.

Christmas letters: P. Shablow said the Lions Club is donating \$1000.00 towards the Christmas lights. J. Frei said the Improvement Committee will also donate \$500.00 to the Christmas lights. The clerk said that Wikstrom's telephone company and Farmers Union each had made \$500.00 donations. The clerk will send out letters to the city residents asking for donations.

NEW BUSINESS:

Accept maintenance resignation and pay out vacation time earned: P. Shablow made a motion, J. Frei seconded to accept Robert Bridges resignation from the maintenance position. Pay out of vacation was moved to the next regular council meeting until further explanation from state guidelines could be obtained. **M/S/P – P. Shablow/J. Frei/D. Shablow.**

Delinquent garbage: P. Shablow made a motion, D. Shablow seconded, to approve the delinquent garbage assessment roll. **M/S/P – P. Shablow/D. Shablow/J. Frei.**

3-year Sanitation Service Agreement: P. Shablow made a motion, J. Frei seconded, to approve the 3-year sanitation service agreement with Anderson Sanitation. **M/S/P – P. Shablow/J. Frei/D. Shablow.**

Weight restrictions on roads in town: Semi trucks driving on gravel roads in town were discussed. Strom suggested to move the "No Trucks" sign closer to the elevator.

Picnic tables to be put into winter storage: The hexagon picnic tables were discussed and a trailer will be used to move the picnic tables back to the school.

Measure Lions float to see if can be backed into gym for storage: The Lion's tower float is being stored at the bus shed. Things will need to be organized in the shed. A padlock will be purchased for the bus shed.

Building Permits: D. Shablow made a motion, J. Frei seconded, to approve the 2 building permits presented to the council. **M/S/P – D. Shablow/J. Frei/P. Shablow**

Employee Policy revision: The council discussed making changes to the employee policy. The clerk will update the policy and the council will review it at the next regular council meeting.

Criminal background check policy: J. Frei made a motion, D. Shablow seconded, to accept the criminal background check policy and hire a company to complete background checks as needed. **M/S/P –J. Frei/D. Shablow/P. Shablow**

Center kitchen dishwasher or sink: The clerk will check with MN health inspectors and see what type of dishwasher the city could install in the community center kitchen. If it is allowed, the city will purchase a dishwasher and replace the existing one. If not approved, the city will install a 3 compartment sink to comply with sanitation guidelines.

Stallock's Revolving Loan: The clerk reported that the Stallock's revolving loan for the store has been paid in full.

Meters to repair: Strom will start replacing meters.

Flushing Hydrants: Strom will start flushing hydrants this weekend.

USGS stream gauge: P. Shablow made a motion, D. Shablow seconded, to approve the UDGA steam gauge to be moved from its current location to by the outhouses at the south end of town. **M/S/P – P. Shablow/D. Shablow/J. Frei.**

Part time employees: B. Schmiedeberg and T. Shablow submitted job applications to the City last February and March for part time employment on an emergency when needed basis. J. Frei made a motion, D. Shablow seconded, to hire both as part time employees to be used when and where they are needed. **M/S/P –J. Frei/D. Shablow/P. Shablow**

Brad Glad to winterize village square and ball field lavs:

Ditching on Park Ave and West River: Anderson's will be giving the city a quote for these projects.

Ordinances - General provisions: The council reviewed the general provisions and title 3 of the code of ordinances and agreed with the findings.

Maintenance Report: The clerk listed some items that need to be done soon. D. Shablow said the hole by the Lutheran church is a problem and needs to be fixed. Strom will take care of it.

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COUNCIL ROUNDTABLE: The maintenance position and wages and benefits were discussed for a full time position. D. Shablow made a motion, J. Frei seconded, to hire a maintenance person for 40 hours a week year round. With the option of 4-10 hours days or 5-eight hour days, with limited over time for snow removal or emergency situations. Full health insurance will be paid. All members were in favor. **M/S/P – D. Shablow/J. Frei/ P. Shablow.** The clerk was told to advertise in the newspaper for a maintenance person, to drop the high school diploma requirement, add wages depending on experience and paid individual health insurance, paid holidays, limited overtime. The council decided to open it up so that we no longer require a high school diploma or GED in hopes that it would maybe open the position up to more people

D. Shablow asked why the city lawn mower deck was so high and Strom said he will adjust it to 2-1/2" high.

CITY BILLS/CLAIMS TO BE AUDITED: P. Shablow made a motion, J. Frei seconded, to approve the city claims. **M/S/P – P. Shablow/J. Frei/D. Shablow.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: D. Shablow made a motion, J. Frei seconded, to approve the Fire Department claims. **M/S/P – D. Shablow/J. Frei/P. Shablow.**

ADJOURNMENT: P. Shablow made a motion, D. Shablow seconded, to adjourn the meeting at 8:10 p.m. **M/S/P – P. Shablow/D. Shablow/J. Frei.**

The next regularly scheduled City Council meeting will be on October 17, 2022 at 5:30 pm.

Sandra Lund, City Clerk