

June 20, 2022

CALL MEETING TO ORDER: Mayor R. Rector called the meeting to order at 5:37pm. City Council members present: D. Shablow, P. Shablow, J. Frei, C. Strom. City employees present: R. Bridges, S. Lund. Public present: D. Brown, L. Kowaliuk, V. Hill, Melinda & Ron Kjelland, P. Stallock.

The Pledge to the American flag was given.

APPROVAL OF MINTUES: D. Shablow made a motion, C. Strom seconded, to approve the May 16, 2022 regular City Council Meeting minutes. **M/S/P – D. Shablow/C. Strom/All.**

CITIZENS CONCERNS/COMMENTS: L. Kowaliuk said the annual meeting needs to be posted and a list of who the council chose for each item. L. Kowaliuk said the picnic table were bought 3 years ago and should be at the village square by now. P. Shablow said the council just got them put together last year and the council is trying to figure this out. V. Hill asked what the council is doing the them. D. Shablow asked where Kowaliuk wanted the tables? Kowaliuk said some can go to the park and the wayside rest. D. Shablow said maintenance will move them and maybe the fire department will help since the tables are very heavy. The council is trying to find the best places for the picnic tables. Hill asked about long grass in town. The council said they were continuing with the agenda first and we could discuss other things after they were done with the Revolving Loan Fund.

REVOLVING LOAN FUND: P. Shablow made a motion, C. Strom seconded, to hire Michelle Moran for our city. **M/S/P – P. Shablow/C. Strom/All.** Melinda & Ron Kjelland were present to inform he city that they were purchasing the grocery store. They have plans of opening an off-sale liquor store in the building which would have a separate entrance per state guidelines. At this time, they are asking for the city council to approve an off-sale liquor license which would then go to the state for final approval. P. Shablow made a motion D. Shablow seconded to approve the off-sale license for the Kjelland's contingent upon legal representation, MN State Laws and City ordinances. **M/S/P – P. Shablow/D. Shablow/All.** The Kjelland's left the meeting.

OLD BUSINESS:

Codification - Old Ordinances: Item tabled because P. Shablow did not have time to go through all her paperwork.

APRA Lagoon Transfer Gates & Lift Station Lid: The clerk said that the parts have been ordered

Replace Rotted Cedar Siding on Community Center: The clerk said Matthew's contacted her and plans to start on the ramp and other jobs in July. Matthew's also made some changes to the prior quote and he will be using carpet instead of decking at the same cost to the city. The council decided to use the same carpet as was previously on the ramp.

Gravel for roads: The clerks said the cost for the gravel for all the roads was \$8,100.00. And a load was deposited for the city maintenance worker to use. D. Shablow told maintenance to fill in some holes in town.

2022 Yard cleanups. The council reviewed this.

Culverts on 4th Ave, 3rd, and DAC: Maintenance contacted Anderson's and they think an apron could be placed with the culvert by the DAC, instead of digging up the road to replace the culvert. The ditch on West River Street was discussed and a culvert to be placed under driveways so water would drain off and go into go into the river. Kowaliuk said that her culvert on West River Street is plugged. Maintenance is to get a quote for the 2023 budget when work can be done. Maintenance will blow out the culvert at Kowaliuk's property.

D. Shablow talked about the city opening camp sites at the ball park. Kowaliuk interrupted the council and said that the city's insurance would cover this as long as there is no alcohol and no camp fires. The clerk will be looking into this more for the next meeting.

Donation to Kittson County Fair: The clerk checked with LMC and they advise against this.

Replace carpet outside west door of community center: This was discussed earlier in the meeting.

NEW BUSINESS:

Prepaid fuel (2021 reserved was \$8,000.00, actual cost \$14,787.57): The council reviewed this and there was a discussion about the gym heating cost last winter season was almost \$7,000.00. The council tabled the prepaid fuel until the next regular council meeting. D. Shablow asked if we can put a vote on the election ballot this year for the closing of the gym. Kowaliuk interrupted the council and said that people use the gym to walk in. C. Strom asked if we should have a special meeting before the regular council meeting for public discussion. P. Shablow stated that the only way to handle this is to have a public vote on closing the gym. The clerk will look into putting this on the election ballot this fall.

Building permits: P. Shablow made a motion, J. Frei seconded, to approve the 2 building permits. One for Tim McCaskell for a garage, and one for Tony Shablow for an attached garage. **M/S/P – P. Shablow/J. Frei/All.**

2023 Budget ideas: Used lawn mower, manhole on Hill street, culverts on West River Street.

Donation to the Improvement Committee for advertising: D. Shablow made a motion, P. Shablow seconded, to donate \$500.00 to the Improvement Committee for advertising. **M/S/P – D. Shablow/P. Shablow/C. Strom. J. Frei abstained.**

Clerk's time off: P. Shablow made a motion, D. Shablow seconded, to approve the clerks time off July 5-7 . **M/S/P – P. Shablow/D. Shablow/All.**

Picnic tables: This was discussed earlier in the meeting.

Maintenance: D. Shablow said this could be discussed at the regular maintenance report time during the meeting.

Council pay: D. Shablow made a motion, J. Frei seconded, to pay all council members every 3 months instead of yearly. **M/S/P – D. Shablow/J. Frei/All.**

City of Lake Bronson Regular Council Meeting Minutes Amended

June 20, 2022

Mowing lawns: The clerk had sent notices to every home owner to mow their lawns. Kowaliuk interrupted the council and said if maintenance mows residents lawns, they can be charged on their taxes for it. The council said they knew that. D. Shablow made a motion, C. Strom seconded to send a second, notice to specific home owners letters to mow their lawns within 10 days from the date of the letter. If they do not respond, then maintenance will mow their lawns at a minimum cost of \$60.00 per hour and \$60.00 for every hour after the first hour. This will be assessed on their property taxes if payment is not received within 30 days of the invoice being sent out. **M/S/P – D. Shablow/C. Strom/All.**

Sump pumps going into the sewer: The clerk explained that R. Anderson said there is too much water going into the lagoons. R. Anderson suggested that maintenance check each houses sump pump lines and fine the residents that put there sump pump water into the sewers. The council told the clerk to put a notice on the next months water bills for residents to stop putting sump pump water into the sewer. If this continues the council will take action.

The Mayor had to tell the public that was in attendance to quiet down several times throughout the meeting.

TABLED ITEMS:

Condemning a house - no discussion at this time.
Unused City Machinery - Bids due July 14th, 2022
Manhole repair on Hill Street: Repair in the summer 2023
Christmas light on order - Letters to residents?

OTHER BUSINESS: R. Rector said the museum would like the score board from the gym.
Brown, Kowaliuk and Hill left the meeting.

MAINTENANCE REPORT: R. Bridges said we need large posts around the propane tank by the city shop. The lagoon fences need to be repaired. Bridges working hours were discussed and he will be working Monday's from 8:00am-4:30pm, Tuesday's from 4:30am to 4:30pm, Wednesday's & Thursday's from 8:00am-4:30pm, and Friday's from 4:30am to 9:00am. The council agreed that Bridges could only work 40 hours a week. C. Strom told Bridges to make sure he takes all of his 1/2 and hour dinner breaks at noon each day. Bridges said he changed out old meters. The meter bases we have are bad. It was discussed that parts can be ordered and Bridges can fix the bases. Bridges said the water heater at the shop is leaking. Bridges asked Strom if the sprayer for the pond works? C. Strom replied that it does work. The council said the picnic tables at the village square look nice after Bridges painted them. The serving counter in the village square was discussed. It is too tall to be of much use when serving food. It was suggested to lower the counter and to put a cement counter top on it. Bridges was told that the street pole flags need to come down the day after flag day, they do not need to be left up so long. The council said that trimming needs to be done around town. Bridges was told to wear long pants and proper footwear when mowing.

CITY BILLS/CLAIMS TO BE AUDITED: P. Shablow made a motion, J. Frei seconded, to approve the city claims. **M/S/P – P. Shablow/J. Frei/All.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: D. Shablow made a motion, C. Strom seconded, to approve the Fire Department claims. **M/S/P – D. Shablow/C. Strom/All.**

ADJOURNMENT: C. Strom made a motion, P. Shablow seconded, to adjourn the meeting at 7:35p.m. **M/S/P – C. Strom/P. Shablow/All.**

The next regularly scheduled City Council meeting will be on July 18, 2022 at 5:30 pm.

Sandra Lund, City Clerk