

November 15, 2021

CALL MEETING TO ORDER: Mayor R. Rector called the meeting to order at 5:37pm. Council members present: C. Strom, P. Shablow, J. Frei. City employee present: S. Lund. No public was present.

The Pledge to the American flag was given.

Approve Minutes: P. Shablow made a motion, C. Strom seconded, to approve the October 18, 2021 City Council Meeting minutes.
M/S/P – P. Shablow/C. Strom/All.

OLD BUSINESS:

American Rescue Plan Act - Lagoon gates and fences: R. Anderson is looking into transfer gates for the lagoons. The clerk said that the museum has asked that if the city has any remaining money left, the museum could use a generator in case the power outage people could stay at the museum.

Angle box scraper: Tabled to spring

2021 Employee Policy Book: P. Shablow made a motion, C. Strom seconded, to accept the changes to the last 4 pages of the current employee manual. **M/S/P – P. Shablow/C. Strom/All.**

Replace carpet outside west door of community center: Tabled to spring

Unused city machinery: The clerk contacted LMC to see if the city could sell items on web sites. LMC said the city can do this. The clerk checked out the MN Surplus site and said they have fees for posting items on their site

Safety Training: After a discussion on the cleaning position, it was decided that after multiple letters attempting to help the employee with her safety training and no response from the employee, it was decided to let her go and employ a new person for the position. P. Shablow made a motion, seconded by J. Frei to discharge the cleaning person. A letter will be sent to the employee discharging them from employment with the City of Lake Bronson. **M/S/P – P. Shablow /J. Frei/All.**

The clerk will put an ad in the newspaper and post around town.

Change 'Employee Review' name to 'Performance Policy': The clerk said LMC suggests that the Employee Review be named Performance Policy. P. Shablow made a motion, J. Frei seconded, to add Performance Policy to the current Employee Review.

M/S/P – P. Shablow /J. Frei/All.

NEW BUSINESS:

Fire Department track vehicle: J. Frei made a motion, S. Strom seconded, to approve the fire department's purchase of a track vehicle. **M/S/P – J. Frei/C. Strom/All.**

Yearly Resolution for Polling Place: P. Shablow made a motion, C. Strom, seconded, to approve the 2022 resolution for a polling place. **M/S/P – P. Shablow/C. Strom/All.**

Building Permit: C. Strom made a motion, J. Frei seconded, to approve R. Wiki's garage building permit. **M/S/P – C. Strom/J. Frei/All.**

Maintenance Applications: The city received two applications that were reviewed. A tentative council meeting has been set for November 24, 2021 for interviewing new employees.

Water Bill: The clerk said L. DeMaine is requesting a reduction for her water bill. The council denied this request.

Roads: The clerk had talked to the county about grading the gravel roads in Lake Bronson. The county said once it starts freezing in the fall they cannot grade the roads.

LMC insurance: P. Shablow made a motion, C. Strom seconded, to approve the LMC insurance for 2022. **M/S/P – P. Shablow/C. Strom/All.**

TABLED ITEMS:

2021 Yard cleanups - Condemning a house: Tabled until Jan of 2022.

Culverts on 4th Ave

The clerk added that the Fire Department plans to hold Santa Clause Day on December 11, 2021 at the community center. If the Covid cases increase in the City, the Fire Department will do home deliveries of the gifts from Santa Clause.

J. Frei said that J. Rogers at the Bronson Market asked if the city could keep her sidewalks clean. The City policy states that the city will sweep the sidewalks and the business owner is responsible to maintain.

Mayor R. Rector said J. Tuziw is ordering parts to service the New Holland tractor and he will tune up the snow plow.

CITY BILLS/CLAIMS TO BE AUDITED: P. Shablow made a motion, C. Strom seconded, to approve the city claims. **M/S/P – P. Shablow/C. Strom/All.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: C. Strom made a motion, J. Frei seconded, to approve the Fire Department claims. **M/S/P – C. Strom/J. Frei/All.**

ADJOURNMENT: C. Strom made a motion, J. Frei seconded, to adjourn the meeting at 6:30p.m. **M/S/P – C. Strom/J. Frei/All.**

The next regularly scheduled Council meeting will be on December 20, 2021 at 5:30 pm.