

City of Lake Bronson Regular Council Meeting Minutes

May 17, 2021

CALL MEETING TO ORDER: Mayor R. Rector called the meeting to order at 5:30 pm. Council members present were, C. Strom, P. Shablow, D. Shablow, J. Frei. City employees present S. Lund, V. Lundberg. Public present were: D. Brown, L. Klegstad, L. Kowaliuk.

The Pledge to the American flag was given.

APPROVAL OF MINUTES: P. Shablow made a motion, C. Strom seconded, to accept the minutes of the April 19, 2021 City Council Meeting and April 26, 2021 Assessment Meeting, as amended. **M/S/P – P. Shablow/C. Strom/D. Shablow. J. Frei was absent at this time.**

CITIZENS CONCERNS/COMMENTS: V. Hill's water bill was brought to the council. P. Shablow made a motion, D. Shablow seconded, to take the \$20.00 off Hill's water bill. **M/S/P – P. Shablow/ D. Shablow /C. Strom.** L. Klegstad said she broke the right side stabilizer rod on her vehicle driving when driving from second avenue onto main street. Klegstad said that the hole needs to be fixed. Klegstad was told to send the bill to the county as it is their road. The county will be contacted.

OLD BUSINESS: South/West garage door opener at city shop: C. Strom is still waiting for the part. **Custodian, hourly pay:** P. Shablow made a motion, C. Strom seconded to pay the custodian \$15.00 per hour. Strom told the custodian she has to punch a time card from now on. **M/S/P – P. Shablow/C. Strom/D. Shablow.** R. Rector ask Lundberg to not use any citrus cleaners because there is allergy problems with employees. Lundberg should only use non-citrus cleaners. **Kowaliuk's water meter:** C. Strom said that Kowaliuk's meter has been checked three time by both himself and the clerk and it matches. D. Shablow made a motion, S. Strom seconded, to remove this from the agenda. **M/S/P – D. Shablow /C. Strom/P. Shablow.** R. Rector adjourned the meeting at 5:46 pm to go home and get the flag he had purchased. R. Rector resumed the meeting at 5:49 pm. **Flags for light poles:** P. Shablow made a motion, D. Shablow seconded, to order 10 flags for the light poles. **M/S/P – P. Shablow/D. Shablow/All.** **Lagoon Fences:** R. Rector contacted Paulson's Fencing and is waiting for a quote. **Yard clean ups from 2020:** P. Shablow told the clerk to remove it from the agenda. **Playground Quote (pea rock under swing):** J. Vanderlinde delivered the pea rock to the play grounds, it needs to be leveled yet. **Culverts on 3rd & 4th Ave also Culvert 1st & Kittson Street:** Contractors will be contacted to fix these. **Trimming trees hanging over roads:** D. Shablow and R. Rector trimmed trees hanging over the roads by V. Hill's, J. Johnson's and J. Keenan's houses. **Gym door:** No quotes were received. P. Shablow said B. Schmiedeberg will go look at them to possibly fix them. **Clerk's & treasurer's job descriptions:** P. Shablow made a motion, S. Strom seconded to approve the clerk and treasurer's job descriptions. **M/S/P – P. Shablow/C. Strom/D. Shablow.** **Employee Policy Book:** P. Shablow asked the clerk to table this. **Scheduling City Clean-up May 25-26:** P. Shablow made a motion, C. Strom seconded, to hold City Wide cleanup days on May 25-26, 2021. **M/S/P – P. Shablow/C. Strom/D. Shablow.** **Water meters not working:** R. Rector and C. Strom will start replacing meter that are not working.

The clerk added the maintenance position to the agenda. C. Strom said that a person contacted him and is interested in mowing a few days a week for the city. D. Shablow made a motion, P. Shablow seconded, to hire this person as a part time maintenance employee to strictly mow part time and not exceed 30 hours per week at \$15.00 per hour. **M/S/P – D. Shablow/ P. Shablow/C. Strom.** J. Frei arrived at the meeting.

NEW BUSINESS: Remove shrubs at Village Square: Rector will talk to D. Jaszczak to see if it would work to trim the shrubs down low without killing them. **Paint at the village square:** P. Shablow made a motion, C. Strom seconded, to ask E. Toomey if he was interested in painting the village square for no more than \$500.00. **M/S/P – P. Shablow/C. Strom/All.** **Carpet: Replace outside west door of community center:** P. Shablow asked the clerk to table this. **Change Eaves on Community Center to drain to north and repair south wall:** R. Rector will talk to someone who might be interested in doing some work for the City. **Pet Clinic at the Fire Department on May 20th from 5-7.** **Weld dumpster:** J. Frei will ask R. Austad if he would consider welding the dumpster. **Anderson's resignation:** R. Rector read Anderson's written resignation. C. Strom made a motion, J. Frei seconded, to accept R. Anderson's resignation. **M/S/P – C. Strom/J. Frei/All.** **Permit approval:** C. Strom made a motion, D. Shablow seconded, to approve Sue Foss' permits for removal of her old mobile home and replacing it with a newer mobile home. **M/S/P – C. Strom/D. Shablow/All.** C. Strom made a motion, D. Shablow seconded to approve B. Schmiedeberg's demolition permit. **M/S/P – C. Strom/D. Shablow/All.** **Open City buildings:** C. Strom made a motion, J. Frei seconded, to open all available city buildings per Minnesota Governor's orders on June 1st, 2021. **M/S/P – C. Strom/J. Frei/All.** **Clerks time off:** P. Shablow made a motion, S. Strom seconded, to approve the clerk's time off the end of next week. **M/S/P – P. Shablow/S. Strom/All.**

Lundberg asked for someone to clean the cob webs in the hall at the community center near the ceiling. She said we also need mouse traps in the community center. Lundberg said we need tips for the chairs in the community center. Rector will order them.

The clerk added that the Fire Department wants to purchase a pickup truck form the DNR for \$13,600.00. S. Strom made a motion, D. Shablow seconded to the Fire Department to purchase the pickup truck. **M/S/P - C. Strom/D. Shablow/All.**

MAINTENANCE REPORT: C. Strom said it was going good. He has mowed some of the park. Some main covers need to be replaced. C. Strom made a motion, J. Frei seconded, for the clerk to place an ad in the paper for a maintenance person. **M/S/P – C. Strom/J. Frei/All.**

CITY BILLS/CLAIMS TO BE AUDITED: P. Shablow made a motion, C. Strom seconded, to pay the City claims. **M/S/P – P. Shablow/C. Strom/All.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: C. Strom made a motion, D. Shablow seconded, to pay the Fire Department claims. **M/S/P – C. Strom/D. Shablow/All.**

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ADJOURNMENT: J. Frei made a motion, C. Strom seconded, to adjourn the meeting at 6:43 p.m. **M/S/P – J. Frei/C. Strom/All.**

The next regularly scheduled Council meeting will be on June 21, 2021 at 5:30 pm.

Sandra Lund, City Clerk