

City of Lake Bronson Regular Council Meeting Minutes

October 19, 2020 Amended

CALL MEETING TO ORDER: Acting Mayor S. Strom called the meeting to order at 5:30 pm.

Council members present were, Kowaliuk, P. Shablow, P. Matthew. City employee present was S. Lund. No public was present.

The Pledge to the flag was given.

APPROVAL OF MINUTES: Kowaliuk made changes to the minutes. Shablow made a motion, Matthew seconded, to accept the minutes as changed of the September 21, 2020 council meeting. **M/S/P – Shablow/Matthew/Kowaliuk.**

OLD BUSINESS: Shablow stated that the yard clean ups, lagoon fences, playground and the culverts on 3rd & 4th Ave. should be moved to a spring agenda. Matthew & Strom said they will install the garage door after deer season.

NEW BUSINESS:

Donation to Kittson County Historical Society: Shablow made a motion, Matthew seconded, to donate \$500.00 to the Kittson County Historical Society. **M/S/P – Shablow/Matthew/ Kowaliuk.**

NW Regional Safety Group meeting on October 21 at Kennedy. All employees are encouraged to attend. Those who do not attend, can do online training.

Businesses Liquor Licenses for 2021: Shablow made a motion, Matthew seconded, to approve the 2021 business liquor licenses in Lake Bronson. **M/S/P – Shablow/Matthew/ Kowaliuk.**

Interim Financial Report in council packets: The clerk pointed out that the maintenance department has spent very little this year and there is monies in the maintenance account to purchase a new sweeper. Matthew made a motion, Shablow seconded, to purchase a new John Deer sweeper. The city will be keeping the old sweeper for parts. **M/S/P – Matthew/Shablow/ Kowaliuk.**

COVID-19 Expenses: The council discussed buying the items the fire department wanted to purchase with the Cares Act, but did not vote to purchase the items. The clerk told the council she had a quote from Todd's Electric to install "hands-free" handicap door openers for the west doors in the community center. The clerk said she still needed to purchase tablets for the spray sanitizer, handles and locks for the new doors, have the doors installed, plumbing needs to be done, a thermometer for the hourly employees, reimbursement for the clerks time/hours for Cares Act research. Matthew said he had found picnic tables for the Village Square. Shablow made a motion, Matthew seconded, to approve the items the clerk discussed and the tables for the village square. **M/S/P – Shablow/Matthew/ Kowaliuk.**

COVID-19 money back to county. The clerk said that by November 15, 2020 the council must return any unspent covid-19 money to the county.

Pantry using Community Center: The council agreed that the community center is only open to council meetings of 10 or less people, observing social distancing. Because the community center is not open for public gatherings yet.

Christmas and New Year's time off holidays on Friday this year: Shablow made a motion, Matthew seconded, to allow the clerk to take December 24, and December 31, as her Christmas and new year's holidays on the preceding dates to each holiday. **M/S/P – Shablow/Matthew/ Kowaliuk.**

Land Forfeited Certification: Shablow made a motion, Matthew seconded, that the council sign the Land Forfeited Certification for the property to the west of the Lake Bronson apartments. **M/S/P – Shablow/Matthew/ Kowaliuk.**

MAINTENANCE REPORT: The hydrants need to be flushed.

CITY BILLS/CLAIMS TO BE AUDITED: The clerk added two more claims. Kowaliuk made a motion to see the agreement with Ferguson Water Works. The clerk explained it was for software support. The motion was not seconded and failed. Shablow made a motion, Matthew seconded, to pay the City claims. **M/S/P – Shablow/Matthew/ Kowaliuk.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: Shablow made a motion, Matthew seconded, to pay the Fire Department claims. **M/S/P – Shablow/Matthew/ Kowaliuk.**

ADJOURNMENT: Shablow made a motion, Matthew seconded, to adjourn the meeting at 6:48 p.m. **M/S/P – Shablow/Matthew/ Kowaliuk.**

The next regularly scheduled Council meeting will be on November 12, 2020 at 5:30 pm.

Sandra Lund, City Clerk