

## City of Lake Bronson Regular Council Meeting Minutes

**March 16, 2020**

**CALL MEETING TO ORDER:** Mayor R. Rector called the meeting to order at 5:37 pm. Council members present were, P. Shablow, P. Matthew, L. Kowaliuk and S. Strom. City employee present was S. Lund. Public present was D. Brown.

**APPROVAL OF MINUTES:** Kowaliuk made a motion, Shablow seconded, to accept the minutes of the February 18, 2020 council meeting. **M/S/P – Kowaliuk/Shablow/All.**

**CITIZENS CONCERNS/COMMENTS:** Kowaliuk asked if the council would waive a specific homeowners finance charge each month until that person gets caught up on their water bill. The home owner is currently paying \$30.00 a week. Kowaliuk made a motion, Matthews seconded, to waive the finance charge of each home owner who calls the clerk ahead of time to have no finance charge on their water bill. And to suspend the water shut offs until the City offices open again. **M/S/P – Kowaliuk/Matthew/All.**

**Old Business: Yard Cleanup:** Tabled until spring. **Lagoon Fences:** Tabled until spring

### **New Business:**

**Donations to EMT's in Kittson County and Tri-County.** Shablow made a motion, Strom seconded, to donate \$100.00 to each EMT for ambulance services. **M/S/P –Shablow/Strom/All.**

**Assessment Meeting Monday April 13, 2020 from 10:00 to 10:30am**

**Safety Manual approval:** Strom made a motion, Kowaliuk seconded to approve the safety manual supplied by LMC. **M/S/P – Strom/Kowaliuk/All.**

**NW Regional Safety Group (RSG) meeting on April 15 at Hallock, with NW RSG Safety Coordinators will meet after Safety Group.**

The State has suspended all group meetings until April 30th. This meeting will be rescheduled at future date.

**City Office Sign:** Strom make a motion, Matthew seconded, to order a 'City Office' sign for the outside of the community center building. **M/S/P – Strom/Matthew/All.**

### **Other Business:**

**Fire Department Video Camera:** Kowaliuk made a motion, Matthew seconded, for the fire department to purchase a video camera for training purposes. **M/S/P – Kowaliuk/Matthew/All.** **Applications for the maintenance position:** were reviewed by the council. Shablow made a motion, Strom seconded, to hire Robert Anderson, starting April 1, 2020, the starting wage will be \$17.00 per hour. Anderson will be required to attend quarterly council meeting and or to give the clerk a report for the council as needed. **M/S/P – Shablow/Strom/All.**

**Mileage for safety meetings:** Strom made a motion, Shablow seconded, that the since the clerk is already tracking employee attendance for safety meeting, she can write a yearly check for mileage for the employees who attend these meetings..

**CITY BILLS/CLAIMS TO BE AUDITED:** Shablow made a motion, Kowaliuk seconded, to pay the City claims. **M/S/P – Shablow/Kowaliuk/All.**

**FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED:** Strom made a motion, Kowaliuk seconded, to pay the Fire Department claims. **M/S/P – Strom/Kowaliuk/All.**

**PANDEMIC:** The council discussed the options for dealing with the Coronavirus. The mayor said we will close the community center, clerk's office and suspend all activities at the community center until further notice.

**ADJOURNMENT:** Shablow made a motion, Strom seconded, to adjourn the meeting at 6:33 p.m. **M/S/P – Shablow/Strom/All.**

The next regularly scheduled Council meeting will be on April, 20, 2020 at 5:30 pm.

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Sandra Lund, City Clerk