

City of Lake Bronson Regular Council Meeting Minutes

June 17, 2019

CALL MEETING TO ORDER: Mayor Vanderlinde called the meeting to order at 7:02 pm. Council members present were, S. Strom, P. Shablow, R. Rector & L. Kowaliuk. City employees present were S. Lund & E. Toomey. Public present were J. Wynn, D. Brown, C. Malson, J. Erickson, B. Anderson & T. Undeberg.

APPROVAL OF MINUTES: Shablow made a motion, Strom seconded, to accept the minutes of the May 20, 2019 council meeting.
M/S/P – Shablow/Strom/All.

John Wynne from Northwest Community Action met with the council to discuss the Small Cities Grant that was awarded to Lake Bronson to rehabilitate houses in the City. John explained that the City was awarded \$379,500 in funding through the Minnesota Department of Employment and Economic Development. He explained that the funding would be used to rehabilitate 15 houses at an average cost of \$22,000 per house. If the average cost per house was less than \$22,000 then possibly more houses could be repaired. Northwest Community Action will be responsible for all administrative functions except the accounting/bookkeeping which would be done by the City Clerk's office. Northwest Community Action staff would help the Clerk by preparing drawdown forms, and vouchering bills for payment.

The project is expected to have a 30 month term. All work will have to be completed with this term. John explained that Zack Hallett and Jason Gohman will be working directly with applicants in the City – doing housing inspections, specification development, bidding etc.

John indicated that someone from Northwest Community Action would attend the next City Council meeting to present to the Council various plans and certifications that need to be adopted. Northwest Community Action will bring an administrative contract for approval at that time also.

Citizen Concerns/Public Comments: Brown said Toomey did not spray her street for mosquitoes. Toomey said he did.

OLD BUSINESS:

Ed Toomey's review: Vanderlinde asked Toomey if he wanted the meeting closed for his review, Toomey did not respond. Vanderlinde said there was complaints about Toomey not wearing a shirt and that he needs to wear a safely colored shirt. He needs practice grading the roads. He needs to shut the gates at the ball park after mowing, not go back later to close them. Vanderlinde then asked Toomey if he has working 40 hours a week now? Toomey said yes he was. Kowaliuk made a motion, Rector seconded to take Toomey off probation. **M/S/P – Kowaliuk/Rector/All.**

Regional Safety Group Agreement with LMC - OSHA: Kowaliuk asked if there was another group we should look into instead of the League of MN Cities for an OSHA group. The clerk explained that it would cost the city considerably more to go out on our own with OSHA training. Kowaliuk said the custodian should be going to these meeting also. The clerk then explained, how this training would work, how much it would cost the city, and that each city involved must host one meeting per year and there will be six meetings per year and this would begin January of 2020. Shablow made a motion, Strom seconded, to join LMC OSHA training. **M/S/P –Shablow/Strom/All.**

Leana's water bills: Rector made a motion, Strom seconded to pay Kowaliuk \$24.99 for her water bill. **M/S/P – Rector/Strom/Shablow/Vanderlinde.** Kowaliuk abstained.

Village Square/Council Member: Undeberg said he was yelled at by a council member at his place of work about storing items at the Village Square. Underberg said the council has let the Improvement committee store items there before and asked Kowaliuk if she had a key for the Village Square. She said she did not have a key and the clerk said Kowaliuk never gave her back the first she gave it to her before Kowaliuk was a council member. Underberg wants a public apology from the council member. The council member did not respond. The council member said she was not acting as council member at that time that she was a citizen, and feels she does not owe him anything. Shablow made a motion, Rector seconded to change the locks on the Village Square storage units. **M/S/P –Shablow/Rector/All.**

NEW BUSINESS:

2020 Budget ideas: The clerk asked the council for ideas for the 2020 city budget. The council discussed how much gravel would be needed for the roads next year.

LMC rate increase: The clerk informed the council that LMC is raising their rate by 3% next year.

Brenda William's water: Tabled until the next months meter reading and the council will check for overage.

Clerk's hours to 24 per week: Kowaliuk said that originally it was set for 32 hours, then would go back to 24 hours a week. The council did not respond. The matter was dropped.

Maintenance proper PPE: Was discussed at the employee review.

Direct deposit for payroll: Rector made a motion, Strom seconded that it is optional for each employee to have direct deposit. **M/S/P – Rector/Strom/All.**

Mowing at Blashill's property: This was tabled until Toomey can see how long it takes to mow the front yard of the property.

Bob Anderson monthly checks: Anderson told the council that the lagoon needs to be sprayed for weeds. The fences at the lagoon need to be fixed and the lift station lost power twice this month and Electric Pump will be in this week to service it. Anderson's monthly checks were discussed and will remain the same as they are now.

Building permits: Rector made a motion, Strom seconded to approve Rodney Erickson building permit. **M/S/P –Rector/Strom/All.** Strom made a motion, Rector seconded to approve a building permit for Pattijo Shablow. **M/S/P –Strom/ Rector/Kowaliuk/Vanderlinde. Shablow abstained.**

Ordinance for Trailer House: This was tabled, due to Council member Kowaliuk stating she had not had time to do more looking for these ordinances. If there is no information at the next meeting these ordinances will need to be voted on to be revoked.

City of Lake Bronson Regular Council Meeting Minutes

June 17, 2019

The council was presented with three applications for the Fire Department. Strom made a motion, Rector seconded, to accept Dave Baker, Travis Rich & Spencer Billings on the Fire Department applications. **M/S/P – Strom/Rector/All.**

Undeberg said Improvement Committee is having a rib dinner on June 22, 2019 and would like to use the Village Square. He would also like to block off the street for a corn hole tournament in the afternoon. Shablow made a motion, Strom seconded, to let the Improvement Committee use the village square and block off the street for the corn hole tournament. **M/S/P – Shablow/Strom/All.**

Undeberg asked the councils permission for the Improvement Committee to have street dances on August 2nd & 3rd, 2019 during Bronson Fest. He would like to block the streets from the Alley of the Legion to the County Shop on Kittson Ave. Shablow made a motion, Strom seconded, to allow the Improvement committee to have the street dances and block off the street they requested. **M/S/P – Shablow/Strom/All.**

MAINTENANCE REPORT: Toomey said Erickson helped him with the grader questions. Things are going good.

Undeberg asked for permission to speak again. He stated that he feels that Council member Kowaliuk is a thorn in the council's side. He stated that nothing that he can see can gets accomplished at the meetings, because of her interruptions, and would like to see the council members vote Kowaliuk off of the council.

Toomey brought up not having a phone for people to get a hold of him. It was suggested that maybe a pager/radio would work. Strom will ask Schmiedeberg if the Fire Department has old radios that the city can use.

CITY BILLS/CLAIMS TO BE AUDITED: Shablow made a motion, Rector seconded, to pay the City claims. **M/S/P – Shablow/Rector/All.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: Shablow made a motion, Strom seconded, to pay the Fire Department claims. **M/S/P – Shablow/Strom/All.**

ADJOURNMENT: Rector made a motion, Vanderlinde seconded, to adjourn the meeting at 8:55 p.m. **M/S/P – Rector/Vanderlinde/All.**

The next regularly scheduled Council meeting will be on July 15, 2019 at 7 pm.

Sandra Lund, City Clerk