**CALL THE MEETING TO ORDER:** Mayor J. Vanderlinde called the meeting to order at 5:33 pm. Council members present were, P. Shablow, S. Strom, L. Kowaliuk, and R. Rector. City employees present were S. Lund, E. Toomey & V. Lundberg. Public present were D. Brown, T. Undeberg, J. Wynne, D. Turn, V. Hill.

Vanderlinde said Kowaliuk was abusing her power and she is not paying the $50.00 turn on fee and late charges, she has used abusive language with Rector. Kowaliuk asked Rector what she said. They discussed the matter. Rector said she did not use abusive language towards him. Vanderlinde told Kowaliuk that she is not running the meeting. Vanderlinde told Kowaliuk that she has the keys for the village square and she needs to get her things out of there from a rummage sale she had and return the keys. Kowaliuk said she gave the keys to Undeberg because she is on the Improvement Committee and she asked Undeberg if she still was on the committee. Underberg said she was not.

A public hearing was convened at 5:30 to gather citizen comments and input regarding a Small Cities application that is being submitted by Lake Bronson. John Wynne from Northwest Community Action (NWCA) was present to discuss the proposed application and to answer questions.

John explained that the meeting was being held to discuss and gather citizen input on community development and housing needs in Lake Bronson; including the needs of very low and low income persons. John explained that housing rehabilitation needs were significant in the community and that the Small Cities application was proposing to rehabilitate 15 low income owner occupied houses in Lake Bronson (citywide). He indicated that the overall cost would be $409,500 and that the grant application would request $379,500. Thirty thousand ($30,000) would come from other resources (Northwest Minnesota Multi-County HRA and NWCA).

John indicated that once the project was approved that the City would have 30 months to complete it. He indicated that an environmental review would have to be completed prior to initiating project activities. He stated that Northwest Community Action (NWCA) would administer the project and oversee project activities. He indicated that NWCA is an experienced administrator and has experienced staff who will carry out the project. NWCA staff has completed six projects in the past in the communities of (1) Argyle/Stephen, (2) Warren/Argyle/Stephen, (3) Kelliher, (4) Roosevelt, (5) Hallock and (6) Lancaster. Five of these projects contained housing rehabilitation components. John indicated that as part of the environmental review process that the City would have to comply with historic requirements. He indicated that encountering any historic properties under this project was unlikely but to be certain that the State Historic Preservation Office would be contacted for comments prior to rehabilitating any older houses.

Wynne read a resolution for local government to the Department of Economic Development. Shablow made a motion, Strom seconded, to accept the resolution. **M/S/P – Shablow/Strom/All.** Wynne also read the citizens participation plan resolution. Shablow made a motion, Strom seconded, to accept the resolution. **M/S/P – Shablow/Strom/All.**  Wynne said we should know if the City will be getting the grant by late spring or early summer. The Mayor and Clerk sign the resolutions.

**APPROVAL OF MINUTES:** Kowaliuk asked if there was a motion for John Wynne to come here. The clerk said Wynne had contacted her the last week of December. Vanderlinde made a motion, Rector seconded, to accept the minutes of the December 17, 2018 City Council Meeting.  **M/S/P – Vanderlinde/Rector/All.**

**ADDITIONS TO THE AGENDA:** Hill said she was in 2 weeks ago and asked that something be out on the agenda. Hill added reduction in council pay. Strom added the Fire Department water truck. Kowaliuk added Resolution for the bank for the acting mayor and by-laws.

**CITIZENS CONCERNS**: Turn asked if anyone had seen his cat.

**OLD BUSINESS:** Fire Department training is February 16, 2019: Kowaliuk made a motion, Shablow seconded, to approve the monies for the Fire Department to go to training at the Moorhead State College. **M/S/P – Kowaliuk/Shablow/All.**

**NEW BUSINESS:**

**2019 Mayor's appointments:** The Mayor’s appointments were as follows; Treasurer: Shelly Westerberg. Attorney: George Hanson. Fire Chief: Bobby Schmiedeberg. Water Superintendent: Bob Anderson. Kowaliuk made a motion, seconded by Vanderlinde, to write a contract for the water superintendent. **M/S/P – Kowaliuk/Vanderlinde/All.** Community Projects: Shablow/Strom. Weed Control: Vanderlinde/Rector.

**2019 Council appointments:** The Council Appointments were as follows; Official Newspaper: Shablow made a motion, Rector seconded, to have the North Star News as the Cities official newspaper. **M/S/P – Shablow/Rector/All.** Acting Mayor: Kowaliuk made a motion, Strom seconded, to make a resolution for Rector to be the acting mayor. **M/S/P – Kowaliuk/Strom/All.** Acting Mayor:Shablow made a motion, Kowaliuk seconded, to appoint Rector the acting Mayor. **M/S/P – Shablow/Kowaliuk/All.** Kowaliuk made a motion, Strom seconded, to makea resolution for the acting mayor. **M/S/P – Kowaliuk/Strom/All.**

**By-Laws:** Kowaliuk added the Pledge of Allegiance to the meetings and Mayor to sign claims list and clerk attest it.Kowaliuk said there is a Statute about this.

**Improvement Committee:** Undeberg said the Improvement Committee would like to have a Super Bowl party with food at the Maverick Bar and Lounge on February 3, 2019. And the Legion wants to be open on February 10, 2019 for the fishing derby. The Improvement Committee is also looking at having a corn hole tournament at the gym with alcohol. The clerk will contact the City insurance company to see what the Improvement Committee needs to do and she will get back to Undeberg. The Improvement Committee is planning a rodeo for this summer. There was a discussion about the city bleachers being on the road. Kowaliuk made a motion, Rector, seconded, for the Improvement Committee to have a super bowl party at the Maverick Bar & Lounge on February 3, 2019 and the Legion during the fishing derby on February 10, 2019. **M/S/P – Kowaliuk/Rector/All.**

**Fire Department application:** Cannon Knight and Ryan Salazar applied to be on the Fire Department. Kowaliuk made a motion, Vanderlinde seconded, to approve the applicants. **M/S/P – Kowaliuk/Vanderlinde/All.**

**North Kittson Water rate increase:** Was tabled.

Kowaliuk asked about the scanner. She talked about meter reading date & how they were off. There was a discussion and Vanderlinde said the clerk should calculate water from North Kittson Rural Water and what we charge.

Hill talked about her water bill. Said her meter readings were wrong. The clerk showed the council the new wastewater report from Minnesota Department of Health. Kowaliuk said she has been asking for old ordinances' and the publications are to be with the ordinances. The ATV ordinance 56, contact the attorney and ask if we should still hold this in our files because Cindy Adams said at a council meeting that we should. Ordinance 57 is about trailer houses. Kowaliuk said the ordinances' can be found at the museum in the news papers.

**ADDITIONS TO NEW BUSINESS:** Vanderlinde said the brooms are gone, the corn broom and the mop with sticky pads is missing. Hill talked about what went on while she was cleaning. Vanderlinde asked that the brooms come back. Maintenance will put the door between the storage rooms back on and put a lock on it.

**FIRE DEPARTMENT TRUCK:** Shablow made a motion, Kowaliuk seconded, to have the water truck repaired at Hanson's in Karlstad. **M/S/P – Shablow/Kowaliuk/All.** Hill talked to the council about the council pay from 2018. She cited MN Statute 43A about pay reduction. Hill did the custodial work and council work in 2018 and she wants it separated. Vanderlinde said council will be paid to end this complaining.

**MAINTENANCE REPORT:** Toomey reported that there was a problem with the sweeper. The water in the gym at half. Strom will fill it. There were 2 water breaks. Cooks water line break inside the house and Hurt's water bottom plate cracked. Vanderlinde asked Toomey to explain to the council what happened with the sweeper. Toomey said the sweeper hopper started to hop and the brush is too small for the machine and the hopper weld broke and the machine jammed. Erickson and Toomey pushed the sweeper into the shop. Vanderlinde said it should not have been pushed.

**CITY BILLS/CLAIMS TO BE AUDITED:** Vanderlinde made a motion, Kowaliuk seconded, to pay the City claims. **M/S/P – Vanderlinde/Kowaliuk/All.**

**FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED:** Kowaliuk made a motion, Shablow seconded, to pay the Fire Department claims. **M/S/P – Kowaliuk/Shablow/All.**

**ADJOURNMENT:** Shablow made a motion, Rector seconded, to adjourn the meeting at 7:27p.m. **M/S/P – Shablow/Rector/All.**

The next regularly scheduled Council meeting will be on February 19, 2019 at 5:30 pm.

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Sandra Lund, City Clerk