

**October 16, 2017**

**CALL TO ORDER:** Mayor Evan Veer called the meeting to order at 5:30 p.m. Council members present were, J. Erickson, L. Kowaliuk, J. Vanderlinde and V. Hill. City employees present were S. Lund, S. Martin and V. Lundberg. Public present were, D. Brown, S. Gunnarson, C. Gunnarson and G. Olson

**APPROVAL OF MINUTES:** Erickson made a motion to accept the minutes, Kowaliuk added that she had added that she was going to the regional meeting in Thief River Falls on October 2, 2017 at her own expense. The council said she could attend these meetings. Vanderlinde seconded, to accept the minutes of the September 18, 2017 council meeting, **as changed. M/S/P – Erickson/Vanderlinde/All.**

**ADDITIONS TO THE AGENDA:** Kowaliuk added she went to the regional meeting. Kowaliuk also added water disconnects. The clerk added a claim to Northwest Service Cooperative for 2 5x8 US flags. Kowaliuk added she went to the regional meeting. Kowaliuk asked about the Kittson County Buffer Zone and the clerk said she had called the county and the Buffer Zone pertains to the farmers of the county.

**CITIZENS CONCERNS:** There were no public concerns.

**OLD BUSINESS:** No old business.

**NEW BUSINESS: Donation to the Kittson County Historical Society:** A motion was made by Erickson, Kowaliuk seconded, to donate \$500.00 to the Kittson County Historical Society. **M/S/P – Erickson/Kowaliuk/All. Shane's Resignation:** Vanderlinde proposed that the city end Shane's probation, give him the 50 cent raise, \$1.00 raise for passing his water test, and when he passes his wastewater testing Shane would get another raise of \$1.50 per hour. At the end of this he will be making \$17.50 per hour. Kowaliuk said that Shane should be listed with a limited supervision. Erickson told Shane he needed to do work all month, not just the week before a council meeting. Hill asked it is ok the while Shane is at work, if a council member asks him to do something and he gets into the council members vehicle to do city business, if that is ok? Erickson said that Shane is not using his time wisely and he needs to spend less time visiting. Vanderlinde made a motion, Kowaliuk seconded, to approve Shane's increases in pay. **M/S/P – Vanderlinde/Kowaliuk/All.** G. Olson said she thinks Shane was doing a fine job. Kowaliuk gave a report on the regional meeting, she now has an app on her phone that will give her updates periodically. We do not qualify for the housing grant because we do not have enough city residents. At the meeting they talked about the council being nice to people, new hire and resources to get new hires. **Jennifer Rogers Revolving Loan:** Vanderlinde made a motion, seconded by Kowaliuk, that we give Jennifer Rogers the revolving loan that was discussed earlier this year. **M/S/P – Vanderlinde/Kowaliuk/All.**

**MAINTENANCE REPORT:** Martin reported that the street poles are done, DMR's are done. Martin asked the council about fixing the broken water meter at Jesse Johnson, the bottom of the meter is broke and he has not fixed it. Vanderlinde said not to fix it until the bill is paid. Martin winterized the Village Square, the Ball Field bathrooms and the fire hydrants. Martin asked the council if we could have gravel spread on West Main street and by the lift station. The council agreed. There will be a new sign put up by the recycling bins by the highway department. Martin asked for advice about Louise Coffield's curb stop that was bent when someone snow plowed her drive. The council agreed that the City will bill her out for Martin's time and the material used to repair the curb stop. November 9th is the wastewater test, the clerk added a claim for Shane's motel, meals and travel to St. Paul for the testing. Motion made by Vanderlinde, Erickson seconded, to pay for gas, meals and lodging and test fee. **M/S/P – Vanderlinde/Erickson/All.**

**CITY BILLS/CLAIMS TO BE AUDITED:** Vanderlinde made a motion, Kowaliuk seconded to pay the City claims. **M/S/P – Vanderlinde/Kowaliuk/All.**

**FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED:** Erickson made a motion, Vanderlinde seconded, to pay the Fire Department claims. **M/S/P –Erickson/Vanderlinde/All.**

**ADJOURNMENT:** Vanderlinde made a motion, Kowaliuk seconded, to adjourn the meeting at 6:30p.m. **M/S/P – Vanderlinde/Kowaliuk/All.** The next regularly scheduled Council meeting will be at 5:30 p.m. on November 20, 2017.