

March 20, 2017

CALL TO ORDER: Mayor Evan Veer called the meeting to order at 5:30 p.m. Council members present were, Jim Erickson, Verlene Hill, Jerry Vanderlinde, Leana Kowaliuk. City employees present were Sandy Lund & Shane Martin. Public present were, Darlene Brown, Cindy Adams, Karissa Kuznia and Vicki Lundberg,

APPROVAL OF MINUTES: Vanderlinde made a motion, seconded by Hill, to accept the minutes of the February 21, 2017 council meeting. **M/S/P – Vanderlinde/Hill/All.**

ADDITIONS TO THE AGENDA: The clerk added a claim, the City of Thief River Falls would like out city to send a letter to Dan Fabian, a state representative, to support Digi-Key's expansion. Erickson made a motion, seconded by Vanderlinde, that the clerk can send out this letter. **M/S/P – Erickson/Vanderlinde/All.** Also the clerk received a complaint that there is a crushed culver from the city snowplow. Veer added for the Fire Department, a hose and miscellaneous supplies. Kowaliuk added that when Shane Martin, the maintenance man, wants to talk to her, someone else must be present.

CITIZENS CONCERNS: There were no public concerns.

OLD BUSINESS: Naming River Street: Kowaliuk made a motion, seconded by Erickson to table this until further notice. **M/S/P – Kowaliuk/Erickson/All.** **Generator:** Martin reported that Jim Walsh had been in and worked on the generator, and it is now working. A motion was made by Vanderlinde, seconded by Kowaliuk, to purchase a new tire jack for the City Shop. **M/S/P –Vanderlinde/Kowaliuk/All.**

NEW BUSINESS: RLF Loan: Cindy Adams talked to the council about Karissa Kuznia & Randy Walsh buying out her RFL loan and reopen the Bait Shop. Vanderlinde made a motion, seconded by Kowaliuk, to change the loan name from Fred & Cindy Adams to Karissa Kuznia & Randy Walsh. Adams will have a lawyer draw up the papers. **M/S/P – Vanderlinde/Kowaliuk/All.** A motion was made by Erickson, seconded by Hill, to put Kuzna/Walsh on the list for the next available RFL loan. **M/S/P – Erickson/Hill/All.** **Exit Lights:** The clerk will purchase new bulbs for the exit lights. **Fire Department Application:** Vanderlinde made a motion, Hill seconded, to approve Joel Blanco's application to the fire department. **M/S/P –Vanderlinde/Hill/All.** **James Fron Water Meter:** The clerk will send James From a bill for the water meter in his house that spilt apart from being in standing water in his rental home basement. **New Water Hook-up and Building Permit:** The clerk reported that there was a new water hook-up this month. Vanderlinde made a motion, seconded by Erickson, to accept the building permit from Mitch Wilwant for a animal fence in his yard. **Water Shut-Off Procedures:** A discussion was had. **Fire Department Raffle:** The clerk explained that LMC lawyers did not see that this raffle would be a conflict of interest. **Ambulance Donations:** Erickson made a motion, seconded by Hill, to donate \$100.00 to each the Kittson County EMT's and Tri-County EMT's **M/S/P – Erickson/Hill/All.** **Foundation Crack by East door:** This was tabled until spring. **Community Center Floors and Fire Department Roof:** After discussion the Clerk will put an ad in the news papers for Contractors for the Community Center Flooring. Kowaliuk stated she went under the Community Center n the crawl space, and she has concerns about the sump pump, water standing and floor joists there. **Pay Equity Repot:** Was reviewed by the council. **Employee Job Descriptions and the Bowling Alley:** The council briefly discussed these items

MAINTENANCE REPORT: Martin reported that the contract he signed with Electric pumps was an agreement. Vanderlinde made a motion, seconded by Erickson, to make a contract with Electric Pump. **M/S/P – Vanderlinde/Erickson/All.** The city only has one extra curb stop. Martin gave the council a quote for curb stops. The water pump at the school was not working, so Martin fixed it. Martin now has his water license. Martin reported that the mosquito spray class is on April 20th in Thief River Falls. The water samples have been sent in for the month. Martin did maintenance on the city lawn mower. Erickson talked to Martin about the contract with Electric Pump. Erickson made a motion, seconded by Kowaliuk, to extend Martin's probationary period to December. **M/S/P –Erickson/ Kowaliuk/All.** Kowaliuk stated some difficulties she had had with Martin and requested that when Martin wants to talk to her, he is to have someone with him.

Veer stated that ISO is requiring the Fire Department to get a new updated fire hose and it will cost \$2,000.00. Vanderlinde made a motion, seconded by Hill, to purchase the hose. **M/S/P – Vanderlinde/Hill/All.** Veer also stated the Fire Department needed some flash lights, hoods and gloves. Erickson made a motion, seconded by Vanderlinde, to get the items discussed. **M/S/P –Erickson/ Vanderlinde/All.**

CITY BILLS/CLAIMS TO BE AUDITED: Vanderlinde made a motion, seconded by Kowaliuk, to pay the City claims. **M/S/P – Vanderlinde/Kowaliuk/All.**

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: Vanderlinde made a motion, seconded by Hill, to pay the Fire Department claims. **M/S/P – Vanderlinde/Hill/All.**

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ADJOURNMENT: Vanderlinde made a motion, seconded by Erickson, to adjourn the meeting at 7:03p.m. **M/S/P – Vanderlinde/Erickson/All.** The next regularly scheduled Council meeting will be at 5:30 p.m. on April 17 2017.

Sandra Lund, City Clerk