

September 15, 2014

CALL TO ORDER: Mayor Schmiedeberg called the meeting to order at 5:30 p.m. Council members present were Cindy Adams, Jim Erickson, Dan Goldstrand and Joyce Storeby. Also present were city employees Robert Anderson and Megan Hanson. Ronnie Austad, Darlene Brown, Bob Haugen and Ardell Larson were also present.

ADDITIONS TO THE AGENDA: There were no additions to the agenda. **M/S/P – Storeby/Goldstrand** to approve the agenda.

PUBLIC FORUM: Clerk reported one water shut-off: Daryl Foss owes \$182.66, payment is due by Monday, September 22, 2014. Ronnie Austad was in to address the council on nuisance issues involving his neighbors. Clerk explained the ordinance and how it can be enforced. Council instructed the Clerk to send letters to both property owners giving them until September 24, 2014 to comply or the Sheriff's Department will be contacted. Austad left the meeting.

REVOLVING LOAN FUND COMMITTEE: Council had tabled applications from Kick'n Up Kountry and the American Legion Post #315 at last month's meeting. Clerk had received a letter from Kick'n Up Kountry which she forwarded on to the Council Members. Clerk also received an email from John Strand at USDA Rural Development which she forwarded to the Council. Clerk reported that she had read in the paper that the grocery store would be closing at the end of the month and that Jill Frei had been in to pick up a RLF application. Both Adams and Storeby need to abstain from discussion and voting due to conflicts of interest. Barry Olson joined the meeting. The email from Mr. Strand addressed how applications are prioritized. Inadequate funds would be only when the application(s) on hand and ready for approval exceed the amount of funds available. An application that meets all of the lending criteria cannot be withheld pending the receipt and approval of an anticipated application. There can be no preferential treatment of applicants. There was a lot of discussion amongst everyone present. **M/S/P – Goldstrand/Erickson** to approve the RLF application from Kick'n Up Kountry for \$30,000 at 1% interest for 72 months. Adams and Storeby abstained from voting. Council would like to apply for more funding in hopes to provide loans to the American Legion Post #315 and/or other applicants. Haugen and Olson left the meeting.

APPROVAL OF MINUTES: Council reviewed and discussed the August 18, 2014 minutes. **M/S/P – Adams/Goldstrand** to approve the August 18, 2014 Minutes.

2014 DELINQUENT GARBAGE ASSESSMENT ROLL: Council reviewed all delinquent garbage assessments as indicated on the list from Anderson Sanitation. **M/S/P – Goldstrand/Storeby** to approve the 2014 Delinquent Garbage Assessment Roll.

LAND CLASSIFICATION & SALE OF TAX FORFEIT PROPERTIES: Council reviewed a letter from the county asking for approval of land classification and sale of tax forfeit properties on two parcels in city limits. **M/S/P – Golstrand/Storeby** to approve the foregoing classification and sale.

OLD BUSINESS:

• **Policy for City Equipment Use** – Council was interested in adopting the same policy that Lancaster has governing their volunteer fire department. Clerk spoke with the attorney who drafted it to see if it could be used for Lake Bronson as well. The attorney did not object to that. **M/S/P – Adams/Storeby** to approve the City of Lake Bronson Policies on Governance and Operations of the Volunteer Fire Department.

NEW BUSINESS:

• **Training** – Clerk would like to attend the Municipal Clerk and Finance Officers Association Region 1 meeting in Crookston on September 30, 2014. **M/S/P- Adams/Goldstrand** to send the Clerk to that meeting. Clerk mentioned that Minnesota Rural Water is holding exam refresher sessions in St. Cloud on October 28 – 30, 2014. She was wondering if Anderson would like to attend the exam refresher sessions and then take his Class D Wastewater exam for his license at that time rather than wait until the MRWA conference in March. Anderson stated he would like to go. The cost of the course is \$225, there is a \$55 exam fee which is paid to MPCA and also motel and mileage. **M/S/P – Storeby/Adams** to send Anderson for the training and exam.

• **Other** – Council read a letter from the American Legion asking to consider approving a temporary liquor license for special events on Sundays. Council will put this on the agenda for next month. Clerk reported that the school gym has been reserved for a birthday party on October 4, 2014. Clerk mentioned the discussion she had with Justin Randolph regarding pet licenses. John Wynne is working on a trail grant application for the County for improvements to the bike path. Clerk needs a signature from the Mayor on the required certification form.

MAINTENANCE REPORT: Anderson reported that Rick Paulson still has not repaired his water line. Council instructed the Clerk to send him a letter giving him until October 1, 2014 to have it repaired or the City will shut his water off. Anderson stated he has asked Cenex to order the antifreeze to winterize the fire hydrants. He took pre-discharge samples this morning and is going to drain the pond once they are approved and then again in late November. Anderson mentioned that we still need to get an engineer to take a look at the access gates and make some recommendations. Clerk will contact an engineer, they will not charge to review and recommend. Anderson will be attending wastewater training in Hallock this Wednesday. J & R Wastewater is in Greenbush now and should be stopping here soon. Anderson is done spraying for mosquitoes and will take the sprayer out of the truck. He also has all the new yield and stop signs up. Anderson stated the equipment is working good so far but to continue looking for a different truck for winter.

BILLS TO BE AUDITED: The council reviewed the claims list for bills. Clerk reported two additions to the list: \$130.00 to Brink, Sobolik, Severson, Malm & Albrect for legal fees for Revolving Loan Fund and \$149.88 to Cindy Adams for Board of Appeal & Equalization training

City of Lake Bronson Council Minutes

September 15, 2014

in Thief River Falls. Total claims were \$6,401.85 for the month. Fire Department bills totaled \$39.85. **M/S/P – Storeby/Erickson** to approve the claims list and pay bills.

ADJOURNMENT: M/S/P – Adams/Goldstrand to adjourn until the next regular scheduled council meeting at 5:30 p.m. on Monday, October 20, 2014. Meeting was adjourned at 7:35 p.m.

Megan Hanson, City Clerk