

May 19, 2014

CALL TO ORDER: Mayor Schmiedeberg called the meeting to order at 5:30 p.m. Council members present were Cindy Adams, Jim Erickson, Dan Goldstrand and Joyce Storeby. Also present were city employees Robert Anderson and Megan Hanson. Darlene Brown and Amy Norberg were also present.

ADDITIONS TO THE AGENDA: Clerk reported two additional building permit applications. **M/S/P –Storeby/Goldstrand** to approve the agenda.

PUBLIC FORUM: Darlene Brown was concerned with the fire whistle, properties in town that look bad and skunks. Clerk reported two water shut-off's: Daryl Foss for \$169.75 and Amy Norberg for \$199.86. Amy Norberg was present to ask the council if she could pay the full amount due on June 18, 2014. Council agreed that was fine.

APPROVAL OF MINUTES: Council reviewed the April 21, 2014 and April 30, 2014 minutes. Adams stated she would like the two complaints she had mentioned added to the April 21, 2014 minutes, specifically that she did not think it was right for the Mayor and Clerk to stop at a concert on the way back from picking up trailers for the Fire Department and that she had received a complaint that someone had stopped at the city office and although the Clerk's car was there the office door was locked. **M/S/P – Adams/Storeby** to approve the April 21, 2014 and April 30, 2014 Minutes with the mentioned additions.

OLD BUSINESS:

- **Bowling Alley** – Council reviewed a letter from the attorney and various information from the Clerk. The bowling alley is scheduled for tax forfeit on July 31, 2015. Due to time and money constraints there isn't much the city can do until it is forfeited. Clerk will send a letter to Duella Foss to let her know that the building is still her responsibility until it is forfeited.

- **Employee Benefits** – Council had reviewed both the City employee benefits policy and the County employee benefits policy. Adams made a motion to change the City policy to the same as the County. Although both policies are similar there was discussion about what should be included in the policy. Adams rescinded her motion, Clerk will make the suggested changes and present the policy at the next meeting for approval.

- **Sign Retroreflectivity** – Clerk provided the Council with a Sign Retroreflectivity Policy. By June 13, 2014 all cities who maintain roadways open to the public must adopt a sign maintenance program designed to maintain traffic sign retroreflectivity at or above specific levels. Both the Mayor and the Maintenance Worker have been working with Shawn from the County Highway Department to evaluate and replace signs. **M/S/P – Erickson/Goldstrand** to adopt the Sign Retroreflectivity Policy.

- **Lawnmower Quotes** – Council reviewed several quotes for a new lawnmower as there are a lot of hours on the Dixon. There is still \$5,344.58 left to pay on the John Deere 2210 which is

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used primarily for sweeping sidewalks. Council would like Anderson to try out some of the mowers to see which models he likes and to get a trade in value for the Dixon from Titan in Thief River Falls as they were the only vendor who didn't list a trade in value.

• **Other** – Snow removal at the cemetery was again briefly discussed. Clerk is to check with other cities regarding their policies. Clerk mentioned that she has been looking for grant opportunities for the wayside rest area and veteran's memorial. There is a Home Depot Foundation grant that she is looking into and she has contacted Kelly Bengtson at the highway department who is checking on federal enhancement money and any MN DOT options. Clerk mentioned she had spoken with Kim Johnson to see if there is any youth available for summer help, she does not have anyone at this time but will keep us in mind. The latest on the cell phone tower is that there is a control structure which needs to be moved in, however, there have been road restrictions so they have not been able to haul it here yet. No quotes have been obtained for the community center roof or flooring or the city shop roof as it has been difficult to find contractors who have time to look at the projects. Clerk asked if the school gym key could be left at Cenex as there are still people using it and that way it is always available without having to give out keys for it. Council agreed that was fine. Council reviewed and discussed the Fire Department meeting roster and the pension plan form listing years of service, leaves of absence, etc.

NEW BUSINESS:

• **Minnesota Department of Health Notice** – Council reviewed a notice of violation letter from MDH as they did not receive the total chlorine residual values for the first quarter. Robert Anderson, Water Operator, wrote a letter to respond to the notice. MDH then sent a revocation of the notice of violation. Erickson complemented Anderson on the letter he wrote.

• **Building Permit Applications** – Council reviewed four building permit applications from Darrel Olson, Doug Turn, Tatum Carlson and Jerry Vanderlinde, all to put up fences. **M/S/P – Erickson/Goldstrand** to approve the building permit applications.

• **Other** – Council reviewed a notice from the County Administrator that two tax forfeited properties in town will be offered for sale to the highest bidder on Friday, August 1, 2014 at 10:00 a.m. at the courthouse. Those properties are 328 S. 3rd Avenue and 238 Park Avenue. The Improvement Committee has been planning a city celebration for July 12, 2014. They need approval from the Council for a street dance which will be held from 9:00 p.m. – 1:00 a.m. **M/S/P – Erickson/Adams** to approve a street dance on July 12, 2014.

MAINTENANCE REPORT: Anderson reported that Shaun Jevne had been here and they took the pre-discharge samples and plan to transfer the ponds next Monday. Anderson will be taking the mosquito sprayer to Roseau on the 28th for droplet testing. Amy Norberg left the meeting. There are still a couple of places with frozen lateral lines. Anderson turned the water on at the

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Village Square building and there is water leaking between the men's room and the storage room, it may be the urinal. It has been too wet to take the tractor out to the compost site. Fire hydrants will need to be flushed soon. City could use a load of gravel and still need dirt for Adams yard. The culvert on Park Avenue collapsed, a locate has been called in and the culvert is sitting there ready to be installed but there is still frost in the ground. Clerk mentioned she hears complaints about the culvert by the bars which is covered in asphalt, she is wondering if that culvert could be repaired when they install the one on Park Avenue.

BILLS TO BE AUDITED: The council reviewed the claims list for bills. Clerk reported one addition to list to RMB Labs for \$76.00 for sewer samples. Total claims were \$7,067.88 for the month. Fire Department bills totaled \$6,238.36. **M/S/P – Adams/Storeby** to approve the claims list and pay bills.

ADJOURNMENT: M/S/P – Adams/Storeby to adjourn until the next regular scheduled council meeting at 5:30 p.m. on Monday, June 16, 2014. Meeting was adjourned at 7:25 p.m.

Megan Hanson, City Clerk