

June 17, 2013

**CALL TO ORDER:** Mayor Schmiedeberg called the meeting to order at 5:30 p.m. Council members present were Jim Erickson, Dan Goldstrand and Joyce Storeby. Cindy Adams was absent. Also present was city employee Megan Hanson. Darlene Brown and Ben Huener, Minnesota Department of Natural Resources, were also present.

**ADDITIONS TO THE AGENDA:** Ben Huener, MN DNR to discuss ATV Ordinance and the Fire Department wishes to make a purchase. **M/S/P –Storeby/Goldstrand** to approve the agenda. Council reviewed a letter from Council Member Adams who was absent.

**PUBLIC FORUM:** Ben Huener with the MN DNR was present to provide information and answer questions about off-highway vehicle regulations. Various questions were asked regarding enforcement, penalties, age limits, and other requirements. Huener reviewed with the council the draft of Ordinance No. 56 addressing the use of golf carts, ATV's and mini-trucks on city streets. Some changes made to the ordinance included adding all ATV's (both Class 1 and Class 2) as well as three-wheelers, and adding a section stating that any two-wheel motorcycle that is not highway licensed is not allowed on any city street. Dirt bikes or mini-bikes are not allowed anywhere. Huener will take a copy of the ordinance with him and will review it some more, he will contact the Mayor with any other suggestions. Council will review again next month. Clerk reported water shut-off's for the month.

**OLD BUSINESS:**

- **Maintenance Worker Position** – Council reviewed three applications. They would like to extend the deadline for applications until the next meeting, July 15, 2013. Clerk will run the ads again. Jim Erickson has 63 hours in for mowing, clerk will issue him a check. Erickson has donated his time for mosquito spraying and grading roads.

- **Revolving Loan Fund** – Clerk sent letters to both Nerguson and Stallocks, neither have provided what their agreement is with the grocery store. Council read a letter from Stallocks stating that Nerguson has insurance on the store and that they figured the delinquent payments could be added to the end of the loans.

- **Other** – Nerguson still has not returned the city keys, locks will need to be changed on buildings. Adeline Grahn has requested that the city remove three trees by her place which she stated are the city's trees. City will need to review her property description to determine if they are in fact the city's trees before anything is done with them. Storeby asked about Ricky Shablow's building permit, he will need to have the county put a stake in to measure and see if he has enough room for the fence. Baby swings for the city park have been ordered. The street sign for West River Street and Hill Street needs to be put back up by the DAC. The sign should be in the old bus garage, if not one will need to be ordered as well as a post for the sign.

**APPROVAL OF MINUTES:** Council reviewed the May 20, 2013 minutes. Adams had provided one correction in the sentence “Adams stated she had asked Patricia Nerguson about the money from the railroad for ditching”, Adams noted that she didn’t ask her about the money but rather who she had spoken to. Clerk will make the correction. **M/S/P – Storeby/Goldstrand** to approve the May 20, 2013 Minutes with the mentioned correction.

**NEW BUSINESS:**

• **Agreement for Water & Wastewater Services** – Shaun Jevne was in to discuss his contract with the city. Currently his contract only covers wastewater services and he is paid \$150 per month. With the absence of a city maintenance worker, Jevne’s duties have increased and now include water services as well. Jevne needs to make weekly visits to measure the ponds and check the lift station, Discharge Monitoring Reports need to be completed monthly, samples need to be taken quarterly, and ponds are discharged twice a year. He would be available to oversee emergencies and consult on any projects. His contract will need to be changed to include water services. It is a one year contract with either party being able to terminate with a 30 day notice. Jevne would like to be paid \$540 per month and would be willing to renegotiate once the city hires a maintenance worker. **M/S/P – Storeby/Goldstrand** to approve an agreement for water and wastewater services with Shaun Jevne who will be paid \$540 per month effective July 1, 2013. Jevne discussed with the council some areas of concern with the ponds. N.D. Sewage Pump Service Company recommended cleaning out the lift station with a vactor truck. JR Wastewater Services does this after they clean the lines but they will not be here until August. Jevne would recommend also cleaning out the transfer structure and the discharge structure. The fence at the ponds needs to be repaired as soon as possible.

• **Fire Department Purchase Request** – The fire department would like to purchase a Polaris Ranger from Bruce Goldstrand for \$5500. Goldstrand would donate \$500 back to the fire department. It would be used for search and rescue as well as grass fires. It has low hours and would not rip up people’s yards and they would no longer need to rent Josh Blomquist’s six wheeler. **M/S/P – Erickson/Storeby** to purchase the Ranger from Bruce Goldstrand for \$5500. **Goldstrand abstained from voting.**

• **Other** – Clerk provided council with information on Board of Appeal training. Clerk stated she had talked with Owen Westerberg as he would like to propose that the city change the zoning by the elevator to multi so that they could keep John Akerlund’s house there plus put up a grain bin. The city would need to have the attorney review the ordinance as well as the property descriptions to see what would need to be done. Council would consider the request if Westerberg is willing to pay the attorney fees. Schmiedeberg will prepare the area by Ardell Larson’s driveway for tarring as the crew will be completing it soon. Council read two thank you cards from the Kittson County Volunteer Ambulance and the Greenbush Veterinary Clinic.

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**BILLS TO BE AUDITED:** The council reviewed the claims list for bills. Clerk reported one addition to the amount on the list for Postmaster, add \$138.00 for three rolls of stamps. Total claims were \$5,014.64 for the month. Fire Department bills totaled \$7,595.05 with the addition of the Polaris Ranger. **M/S/P – Storeby/Goldstrand** to approve the claims list and pay bills.

**ADJOURNMENT: M/S/P – Storeby/Erickson** to adjourn until the next regular scheduled council meeting at 5:30 p.m. on Monday, July 15, 2013. Meeting was adjourned at 7:45 p.m.

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Megan Hanson, City Clerk