

January 21, 2014

CALL TO ORDER: Mayor Schmiedeberg called the meeting to order at 5:30 p.m. Council members present were Cindy Adams, Jim Erickson, Dan Goldstrand and Joyce Storeby. Also present was city employee Megan Hanson. Darlene Brown was also present.

ADDITIONS TO THE AGENDA: There were none. **M/S/P –Storeby/Goldstrand** to approve the agenda.

PUBLIC FORUM: Adams stated she had received complaints in the past few months about the clerk not being at work, she questioned how many hours a week the clerk works. Clerk stated she is always paid for 32 hours per week either from actual time worked or sick or vacation time used. Clerk will provide council with time sheets which show the hours worked from time cards, but also show any sick or vacation time used. Adams also mentioned that she noticed on Bob Anderson's time card that he had moved snow at the cemetery for a funeral. Clerk stated that the City does own the land but she does not remember the Maintenance Worker moving snow there in the past. There was some discussion on the matter. Clerk reported two water shut-off's: Eddie Cozzen Jr. \$210.50 and Daryll Foss \$168.75. There have been problems with dogs running loose again, Clerk will send out letters. Clerk reported that Bob Anderson had received his water license, Council would like Shaun Jevne to attend the next council meeting to renegotiate the agreement for water and wastewater services.

MAYOR APPOINTMENTS FOR 2014: Adams stated that she feels as though there is a conflict of interest in using Brink, Sobolik, Severson, Malm & Albright as the City's attorney due to the Clerk's relationship with them. Clerk questioned what relationship she was referring to as the Clerk has never hired them as her personal attorney. Adams stated that she had contacted an attorney out of Roseau who would charge \$150 per hour which is \$40 per hour less than what they normally charge. Council had brief discussion and will table the matter. The 2014 Mayor Appointments are as follows: Official Depositor – Prime Security Bank, Official Paper – North Star News, Treasurer – Catherine Englund, Acting Fire Chief – Rod Sele, Wastewater Superintendent – Shaun Jevne & Robert Anderson, Water Superintendent – Robert Anderson, Acting Mayor – Joyce Storeby, Water & Sewer – Bobby Schmiedeberg & Dan Goldstrand, Streets – Jim Erickson & Joyce Storeby, Community Projects – Joyce Storeby & Cindy Adams, Weed Inspector – Cindy Adams & Dan Goldstrand & Robert Anderson. **M/S/P – Goldstrand/Storeby** to approve the 2014 Mayor Appointments.

APPROVAL OF MINUTES: Council reviewed the December 16, 2013 minutes. **M/S/P – Adams/Erickson** to approve the December 16, 2013 Minutes with no corrections.

APPROVAL OF 2014 PAY EQUITY REPORT: Clerk reviewed the 2014 Pay Equity report with Council. It is required that this report is completed every three years. **M/S/P – Storeby/Goldstrand** to approve the 2014 Pay Equity Report.

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OLD BUSINESS:

• **Other** – Council reviewed a thank you letter from the Kittson County Historical Society for the donation. The van parked on Park Avenue still needs to be moved off of the street. Clerk still has not received the gym key back from Denise Johnson.

NEW BUSINESS:

• **Marco Proposal** – Council reviewed a proposal from Marco for a new copier. The City has had the current copier for more than ten years and it is starting to have problems. Also, there is no scanner in the city office which the new machine would have. The City could purchase a new copier for \$989.00 and pay \$28.40 per month for service and supplies or the City could lease a new copier for five years, after which the City would take ownership, and pay \$55.60 per month. **M/S/P – Erickson/Goldstrand** to lease the new copier.

• **Other** – Clerk reported that North Kittson Rural Water is increasing their rates by 3% effective January 1, 2014.

BILLS TO BE AUDITED: The council reviewed the claims list for bills. Clerk reported one addition in the amount of \$6,406.00 to League of Minnesota Cities Insurance Trust for the annual property and casualty insurance policy. Total claims were \$11,806.09 for the month. Fire Department bills totaled \$1,295.60. **M/S/P – Adams/Storeby** to approve the claims list and pay bills.

ADJOURNMENT: **M/S/P – Storeby/Goldstrand** to adjourn until the next regular scheduled council meeting at 5:30 p.m. on Tuesday, February 18, 2014. Meeting was adjourned at 6:10 p.m.

Megan Hanson, City Clerk