

April 21, 2014

CALL TO ORDER: Mayor Schmiedeberg called the meeting to order at 5:30 p.m. Council members present were Cindy Adams, Jim Erickson, Dan Goldstrand and Joyce Storeby. Also present were city employees Robert Anderson and Megan Hanson. Darlene Brown was also present.

ADDITIONS TO THE AGENDA: Additions included: Fire Department meetings and equipment, Employee Benefits, Bowling Alley, Senior Housing, Wayside Rest Area, Cell Phone Tower, Mini Bikes, Golf Carts and ATV's . **M/S/P –Storeby/Adams** to approve the agenda.

PUBLIC FORUM: Darlene Brown mentioned she thought city clean-up should start sooner and that there are still dogs running loose. Council instructed Brown to call the Sheriff's Department if she knows who the dogs belong to. Clerk reported one water shut-off: Heidi Johnson still owes \$133.75 which needs to be paid in full tomorrow to avoid shut-off.

APPROVAL OF MINUTES: Council reviewed the March 17, 2014 minutes. There were no additions or corrections. **M/S/P – Adams/Storeby** to approve the March 17, 2014 Minutes.

OLD BUSINESS:

- **Snow Removal at Cemetery** – Council again questioned why someone had contacted Anderson to move snow at the cemetery when the City has never had to before. Clerk will contact the Funeral Home to try to get an answer.
- **Bowling Alley** – Council would like quotes for demolishing the building. Mayor Schmiedeberg had spoke with Glenn Anderson who indicated he would like to enter the building but not without permission from the owner. Council instructed the Clerk to send a letter to Duella Foss asking for permission to enter the building. Council also instructed the Clerk to contact the elevator in Hallock to find out who tore down the old elevator. Clerk stated there was a substantial amount of legal work involved to clear the title. Council instructed the Clerk to contact the attorney and get something in writing from them. Clerk suggested attending a County Board meeting to see if they could help. **M/S/P – Erickson/Adams** to send the Clerk to the next County Board meeting to discuss the bowling alley.
- **Wayside Rest Area** – Adams inquired about grants for highway improvements. Council discussed replacing the restrooms there and beautifying the area in anticipation of the future Veteran's Memorial.
- **Senior Housing** – Council had a lengthy discussion about the L.B. Homes building. The building was financed through a USDA Rural Development loan. There is still a substantial amount that is owed. The board is hoping to have some proposals in the next few months to see what can be done. Council asked that the L.B. Homes board post a notice of their next meeting in the paper as it is a concern and some may want to attend the meeting.

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• **Mini Bikes, Golf Carts & ATV's** – Council expressed concern with mini bikes, golf carts and ATV's in town with the weather getting nicer. Council instructed the Clerk to put a notice in the May Newsletters. The City already has an ordinance drafted, if problems continue they will adopt and enforce the ordinance. In the mean time, the Council encourages residents to contact the Sheriff's Department if they notice problems.

NEW BUSINESS:

• **Fire Department Meetings & Equipment** – Council would like to review the rosters for Fire Department meetings. There was concern that some may join the department only for the retirement. The members are required to attend at least half of all meetings in order to be eligible for the retirement benefits. There was also concern with equipment being used for personal use. Adams stated she did not think it was right for the Mayor and Clerk to stop at a concert on the way back from picking up trailers for the Fire Department. If equipment is taken out of town for a business purpose, there will be no stopping on the way to or from for personal tasks.

• **Employee Benefits** – Adams brought in a copy of the County's employee benefits policy. Clerk will make copies for Council to review at next month's meeting and compare with the City's policy.

• **Canadian Pacific Radio Tower** – Council reviewed a letter from Golder Associates stating that Canadian Pacific plans to install one new 150-foot tall lattice tower within the railroad right of way just south of town by County Road 10. No action is required by the Council as it is not within City limits.

• **Sign Retroreflectivity** – Clerk provided the Council with a LMCIT Sign Retroreflectivity Memo and Model Policy. By June 13, 2014 all cities who maintain roadways open to the public must adopt a sign maintenance program designed to maintain traffic sign retroreflectivity at or above specific levels. Council discussed contacting the County to see which signs belong to them and to inquire if they have any of the required signs. Council will need to table this until next month so they can look into it a little more.

• **May Newsletters/City Clean-Up** – Council reviewed last year's newsletter. Council chose May 12-21 as City Clean-Up week. Clerk will contact Anderson Sanitation to arrange for a dumpster. Clerk reported that the annual pet clinic will be held on Tuesday, May 20, 2014 from 5:30 – 7:30 p.m. at the Village Square. Clerk will also put something in the newsletter about dirt bikes, golf carts and ATV's.

• **Other** – The funds in the Housing Rehab account are earmarked for a project. Clerk will contact Wynne Consulting to request an update for the Council. Clerk will contact Kim Johnson to ask about the youth program and summer help with mowing. Sidewalks were discussed,

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Anderson will use orange paint on hazardous areas for now. Council would like to get some quotes to replace sections of sidewalk that are really bad. Council would also like quotes to replace the flooring and the roof at the Community Center and the roof at the City Shop. Adams had received a complaint that someone had stopped at the city office and although the Clerk's car was there the office door was locked. Clerk should be in the office during business hours. Mayor Schmiedeberg reported that there will be some Fire Department training in the school yard the weekend of June 21 or 28. There will be four different scenarios for emergency situations. There will be about 125 people attending from surrounding fire departments and the Improvement Committee will be serving food.

MAINTENANCE REPORT: Anderson reported that there are still three houses with frozen laterals that the City is supplying temporary water to. There are a few businesses with frozen sewer lines. The inlet pipe at the lagoon has been froze, he will be transferring water once it is unfroze. Anderson inquired if the Council would consider trading the Dixon mower in for a bigger mower with less miles. Council instructed Anderson to obtain some quotes for the next meeting.

BILLS TO BE AUDITED: The council reviewed the claims list for bills. Clerk reported one addition to list to Marco for \$55.60 for the copier agreement. Total claims were \$15,813.29 for the month. Fire Department bills totaled \$18,043.27. **M/S/P – Adams/Erickson** to approve the claims list and pay bills.

ADJOURNMENT: M/S/P – Storeby/Adams to adjourn until the next special council meeting at 2:00 p.m. on Wednesday, April 30, 2014 for Local Board of Appeal and Equalization. Meeting was adjourned at 7:30 p.m.

Megan Hanson, City Clerk