

City of Lake Bronson Council Minutes

June 22, 2015

CALL TO ORDER: Mayor B. Goldstrand called the meeting to order at 5:30 p.m. Council members present were Jim Erickson, Cindy Adams, Dan Goldstrand and Verlene Hill. City employees also present were Bob Anderson and Sandra Lund. Public who were present; Darlene Brown, Tatum Carlson, Aaron Cochrane, Linda Braget, Sandy Olson, Leana Kowaliuk, and Glenna Hanson.

ADDITIONS TO THE AGENDA: Water Shut off's this month.

CITIZENS CONCERNS: Darlene Brown asked for permission for the Improvement Community of Lake Bronson to block off the street on August 15, 2015 to hold a street dance. Adams made a motion to block off the street on August 15, 2015 for a street dance until 1AM. **M/S/P – Adams/Erickson/All.** Glenna Hanson asked for Jed VonEnde lot to be mowed. Linda Braget asked about the dog in town that is causing a disturbance. Hill stated that it is being moved to a farm. Leana Kowaliuk wanted to know what happened to the \$50.00 she paid in January for here Utility bill. Clerk will check into it and let Leana know.

APPROVAL OF MINUTES: Clerk needs to fix errors in the minutes. A motion was made by D. Goldstrand to approve the May 18, 2015 minutes. **M/S/P – D.Goldstrand/Adams/All**

CARLSON ALLEY ABANDONMENT: Erickson made a motion to abandon the Carlson Alleyway. **M/S/P – Erickson/Adams/All.** When the bill comes from the lawyer's office for the paperwork Clerk to contact Tatum Carlson and she will pay the legal fees.

POSTCARDS FOR WATER BILL: Clerk gave a report on the cost advantage of using post cards for water bill in place of letters/envelopes. Adams said one citizen was concerned because others will be able to see the bill each month. Clerk stated that the bills/claims are public knowledge anyway, so it does not matter. D. Goldstrand made a motion to print the water bills/claims on postcards. **M/S/P – D.Goldstrand/Adams/All**

OLD BUSINESS: The Mayor asked if Adams had looked into an ordinance about having liquor in city owned buildings. Adams stated she did not, but will look into this. **Tabled.** Mayor asked about Tri-County ambulance service, clerk will contact Eric Christensen about this matter.

NEW BUSINESS: Glenna Hanson is concerned about the old bowling alley; it is a public safety concern. The council stated that there is still time until the property is forfeited and then the county should be able to demolish it. Glenna Hanson also asked if all the grass in town on vacant lots can be cut to help control the mosquitoes. She stated that the house in front of hers is not mowed. The Mayor said there was an ordinance against un-mowed lots. Clerk will look at the ordinance and will send letters to the owners and tell them they have to clean to their lots in 10 days or they will be billed by the city to mow their lots.

The Mayor announced that Minnesota State Senator Amy Klobuchar will be visiting the Veteran's Memorial on July 1, 2015 at 5:00 pm.

The Mayor also announced that Cenex would like another water line hook-up. Discussion was had about how the city should handle this request. **Tabled.**

Adams made a motion for clerk to get a new office chair. The cost should not exceed \$150.00. **M/S/P – Adams/D.Goldstrand/All**

Water bills/claims; Clerk stated that the water bills/claims were estimated last month because the water meter machine is broke, she sent it in for repairs, and will contact the company to see when we will get it back. There was discussion on recapturing January 2015 missed city residents utility bills/claims. Adams made a motion to spread the bill payments to city businesses and residents over a 6 months period and the clerk will send out a notice about this on the next water bill. **M/S/P – Adams/Erickson/All.**

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MAINTENANCE REPORT: First week of June the lagoon was discharged. Sewage pump went down last week. ND Sewage was here and pulled it up and it was plugged. Both pumps were cleaned and have worn impellers. The propellers need to be replaced. JR Waste Water will start the yearly cleaning sewer lines. There were no water samples to send out this month. The CCR report has to be posted by July 1 2015 Need to post in town and return a copy to the Company. Equipment: The mosquito sprayer had the starter replaced and was calibrated. The Dixon mower has a leak in the hydraulic pump seal. Anderson thinks we need a new mower. Anderson will get quotes for a new mower about \$6,000.00, for a new mower with trade-in of the current Dixon mower for the next City Council meeting. Anderson will take the current Dixon to Olson's Repair in Karlstad to have the belt changed and get a quote for a new mower. The locks were changed on the city shop and city office and Anderson wants someone to have a copy of each key. Anderson will have copies made and Erickson and B. Goldstrand will get the copies. Erickson will spray the weeds at the lagoon.

Adams suggested the city write a thank you to the Kittson County Veteran for having the Memorial in our city.

Adams also stated that the clerk's probation review should be put on next month agenda.

BILLS/CLAIMS TO BE AUDITED: The council reviewed the claims list for bills/claims for both the city and the Fire Department. A motion was made by Adams to pay the city claims and asked the Clerk to check into the Fire Department claim for MN State Tech College bill. There was a discussion was had about not paying the Fire Departments claims until the clerk receives their meeting minutes and receipts for all the bills/claims/claims. A motion was made by Adams that the bills/claims/claims should not be paid until receipts are given to the clerk. **M/S/P – Adams/Hill/All**

On the claims list the clerk will need to write notes on the Ottertail and Cenex bills/claims for what buildings each bill is for. Clerk added one more will to the claims list for Office Max for paper products for \$146.48. A motion was made by Erickson to pay the current city claims. **M/S/P – Erickson/Adams/All**

WATER BILL SHUT OFFS: Arnie's market was discussed and it was decided to remove the outstanding water bill and finance charges from the account. The clerk will send letters to the two customers who have outstanding bills/claims that they will be shut off in 10 days unless the bills/claims are paid.

Erickson asked Sandy Olson what was planned for the Bronson Fest this year.

ADJOURNMENT: Adams made a motion to adjourn the meeting. **M/S/P – Adams/D.Goldstrand/All** The next Council meeting will be at 5:30 p.m. on Monday, July20, 2015. Meeting was adjourned at 6:45 pm

Sandra Lund, City Clerk