

April 20, 2015

CALL TO ORDER: Dan Goldstrand called the meeting to order at 5:30 p.m. Council members present were Jim Erickson, Cindy Adams, and Verlene Hill. Also present were city employees Sandra Lund and Bob Anderson; Darlene Brown, Leana Kowaluik was also present. Fire Chief Bobby Schmiedeberg was present. Mayor Bruce Goldstrand was absent.

ADDITIONS TO THE AGENDA: D. Goldstrand asked for any additions or corrections to the minutes. Tri-County EMS contract, Clerk to look into it.

CITIZENS CONCERNS: None

APPROVAL OF MINUTES: Council reviewed the March 16, 2015 minutes. Change the Revolving Loan Fund to read that the Bronson Market will be next on the list after the American Legion. **M/S/P – Erickson/Hill/All**

OLD BUSINESS: None

WATER POLICY: Council members reviewed the City of Lake Bronson Water & Sewer Policy' to see who is responsible for the current water bill when a person moves. The owner of the property is responsible for the water bill after a tenant leaves without paying their bill. Clerk will look into MN revenue Recapture Act to see what can be done. This is tabled the policy until next month's meeting.

SIREN NOT WORKING: Bobby Schmiedeberg will call the sheriff to test the siren

SLOW – CHILDREN AT PLAY SIGN: Brandi Phiefer would like a slow – children at play sign put on her street, Park Ave. Bob Anderson will put one up.

RENTAL OF THE GYMNASIUM: Clerk will check to see if we have a city ordinance in place that states a police officer must be present if both children and alcohol are present at a function on city property. A motion was made by Adams for a city ordinance that states that you must have a Law enforcement officer present for all gatherings in the city where if both children and alcohol are present. **M/S/P – Adams/Hill/All**

Tom & Pat Stallock's late Revolving Loan Payments: Clerk will contact them about this. And put on the next meeting's agenda.

CLERKS HOURS: The clerk was given 32 hours a week work until her probation period is up and then the city council will review the hours at that time. **M/S/P - Adams/Hill/All**

CITY CLEAN-UP DAY IS SET FOR MAY 1-7. Clerk to put up flyers with information about city clean-up. **M/S/P- Adams/Erickson/All**

April 20, 2015

ANNUAL AUDITS: The Annual Audit form our accountant was tabled until the council has time to review them.

FIRE DEPARTMENT ANNUAL REPORT FOR 2014: City Council members reviewed and approved the Fire Departments Annual Report for 2014. Motion made by Adams to accept the report. **M/S/P – Adams/Hill/All**

BUILDING PERMITS: Two building permits were presented to the council members. The council reviewed them. Motion made by Adams to approve Ed Anderson’s permit for an addition on to his existing garage. **M/S/P - Adams/Hill/All.** Motion made by Erickson to approve The Kittson County Historical Museum’s permit for a 24’x36’ Pole Barn. Adams abstained from this motion. **M/S/P - Erickson/Hill/All.**

WATER BILLS & SHUT OFFS: Overdue water bills and procedures were discussed and the clerk will write letters to overdue account owners and their water will be shut off May 1’ 2015 if not paid.

WATER/SEWER RATE INCREASE: After much discussion . Erickson motioned to have the water rate by 5% and the sewer rate increased by 2% effective immediately. **M/S/P - Erickson/Hill/All.** The clerk will send notices with the next months water bills.

WATER FINANCE CHARGE INCREASE: Tabled to a later date.

TWO RIVERS WATER SHED POLICY MEETING: No one will be attending.

PREPAID FUEL: Was discussed and at this time we will not be purchasing more for this season.

TRI COUNTY EMS: The bill was a contract. Clerk to check and see if we have paid for this before.

SAFETY VESTS: Motion was made by Erickson for Sandy to purchase 12 safety vests for the youth group to use while doing community work. **M/S/P - Erickson/Hill/All**

LANCASTER FCCLA DONATION: The City Council will pass on making a donation to this group at this time.

PAINTING OF COMMUNITY CENTER KITCHEN, LAVS, AND ENRTY: Clerk to ask the youth group if they want to do this.

FREEZERS IN THE COMMUNTIY CENTER KITCHEN: Clerk will contact LSS to see if they can remove the freezers.

April 20, 2015

AMERICAN LEGION REVOLVING LOAN REPAYMENT: Clerk will look into why they have not made any payments. Contact: George Hanson. The legion would have to pay the fees resulting from this.

TREE DONATION FOR CITY PARK ON HIGHWAY 59: The lions club will be donating and planting trees in the park before Veteran's Memorial dedication in June. Need the current trees cut and the stumps ground. Bob Anderson will cut the trees down to stumps. Adams made a motion to pay Bobby Schmiedeberg \$2.50 per inch to grind the stumps up. **M/S/P – Adams/Erickson/All**

MAINTENANCE REPORT: Anderson reported there were no results for the waste water yet. The lift station is good, calibrate in May. No iodine report yet. Rural water will be in to do a smoke test to see how much pollution is in there. The end of May Bob will start discharging. DMR reports are done. Water samples to be send after the 1st. No water/sewer is on at the Village Square yet. Amanda Walz is complaining that culvert needs to be flushed. The flag pole needs to be fixed. Bobby Schmiedeberg will come with bucket truck to help Bob Anderson fix the flag pole. The compost pile is to muddy to get there. Equipment report: The sprayer needs to be brought to Karlstad to be fixed. The sweeper is repaired. Tractor snow bucket needs fixing, Hanson's MFG in Lancaster will weld on a 8 foot piece to the bucket. Need to grade roads again. Erickson made a motion to buy a chain saw for the maintenance department. **M/S/P - Erickson/Hill/All.** Bob will put two white flags on the shut off valves at the Veteran's Memorial. Bob will sweep the Gym floor.

STREET LIGHTS: Adams asked when the street lights being fixed on main street on the south side from the grocery store to 2nd Ave. Clerk to look into this.

BILLS TO BE AUDITED - FIRE DEPARTMENT BILLS TO BE AUDITED: The council reviewed the claims list for bills. A motion was made by Adams to pay the current claims. **M/S/P – Adams/Hill/All**

ADJOURNMENT: to Motion made by Adams to adjourn meeting until next scheduled council meeting at 5:30 p.m. on Monday, May 18, 2015. Meeting was adjourned at 7:15 p.m. **M/S/P – Adams/Hill/All**

Sandra Lund, City Clerk