

December 21, 2015

CALL TO ORDER: Mayor Bruce Goldstrand called the meeting to order at 5:30 p.m. Council members present were Cindy Adams, Dan Goldstrand, Jim Erickson and Verlene Hill. City employee present was Sandy Lund. Public who was present were, Darlene Brown, Leann Kowaluk, Vicki Lundberg and Jill Frei.

ADDITIONS TO THE AGENDA: The clerk added final budget approval, Judy Blomquist wages, postage, Jill Frei revolving loan. Jim Erickson added the plow truck repair and city employee wages, Verlene Hill added her water bill.

APPROVAL OF MINUTES: A motion was made by Erickson, seconded by Adams, to approve the November 16, 2015. **M/S/P – Erickson/Adams/All.**

- **CITIZENS CONCERNS:** Vicky Lundberg asked what the procedure was when she comes to work and finds the back door open. Mayor B. Goldstrand said she should contact him. The clerk will make a sign for the back door that says 'please lock when you leave. When she was in she saw all the old food was missing and her hats. Mayor B. Goldstrand said the City Council asked Darlene Brown to dispose of all the out dated foods. Lundberg found her hats. Lundberg wanted to know when the broken window in the kitchen will be fixed. The clerk said the window is here and just needs to be installed. Lundberg wanted to know how to turn on the outside spigots when she is washing windows. The clerk told her the handle is in the office and when she needs it, the clerk will get it to her. Lundberg asked what can be done with the front door (west side of the community center), it is not level and rain/snow gets inside. The clerk will contact Phil Matthews to get an estimate to repair the current door or install a new door. Lundberg wanted to know when the city website will be updated. Lundberg gave a report of when the Finney's renting the community center, she said most went well. Lundberg said that some water pitchers were missing, and the Finney's had left some other water pitchers in the kitchen, chairs were left in the back hallway.

NEW BUSINESS:

- **LED Lights in the Community Center:** The city received two bids from Electricians to install new LED lighting in the Center. A motion was made by Erickson, seconded by D. Goldstrand to accept Todd's Electric bid to install the new lights. **M/S/P – Erickson/D. Goldstrand/All.**
- **Water Delinquencies:** The clerk reported that there were 6 shut offs for this month and letter had been sent out.
- **2016 Council meeting schedule:** Adams made a motion, seconded by Hill to approve the 2016 City Council meeting schedule. **M/S/P – Adams/Hill/All.**
- **LMC Liability Coverage:** The clerk presented the council members with the 2016 Liability Coverage. D. Goldstrand made a motion, seconded by Adams to approve the 2016 Liability Coverage. **M/S/P D. Goldstrand/Adams/All.**
- **2016 Liquor Licenses:** Adams made a motion, seconded by Erickson to approve the 2016 liquor licenses for the American Legion, Maverick Bar and Farmer's Union liquor licenses. **M/S/P – D. Goldstrand /Adams/All.**
- **2015 USDA Water Bond Payment:** The clerk presented the council with the 2015 USDA Water Bond payment due notice.
- **Bruce Blomquist's yearly rental agreement:** the clerk will ready a check for the annual payment.
- **Ford Plow Truck Repair:** Erickson presented the council with an estimate to repair the Ford plow truck, to be fixed after January 1, 2016. Some discussion was had. Erickson made a motion, seconded by D. Goldstrand to approve the repair of the truck. **M/S/P – Erickson/D. Goldstrand /All.**
- **2016 Wages:** Wages were discussed, a 50 cent an hour raise was budgeted for the clerk and maintenance in 2016. Adams made a motion, seconded by Hill, to give the clerk and maintenance the allotted raise, and to increase the custodian and treasurers wages by 3.5% in 2016 and. **M/S/P – Adams/Hill/All.**
- **Revolving Loan Fund:** Jill Frei would like a revolving loan for the grocery store. She was asked to talk to the clerk and see what paperwork she needs to complete.
- **Fire Department Secretary's Wages:** The clerk will ready a check for Judy Blomquist, the Fire Department secretary for her services for 2015.
- **Fire Department Meetings:** The clerk was asked to let them know that they need to have more meetings per year to qualify for their PERA retirement.
- **Verlene Hill's Water Bill:** Verlene Hill is concerned about her water bill and the Mayor asked her to meet with the clerk to discuss it. **M/S/P – Hill/Erickson/All.**
- **Smoking Room on Deck of American Legion:** A motion was made by Hill, seconded by Erickson, to approve a building permit for a smoking room to be built on the deck of the American Legion, if Minnesota State law allows it. The clerk will look into this and contact the American Legion. **M/S/P – Hill/Erickson/All.**

MAINTENANCE REPORT: Anderson was not at the meeting, so there was not maintenance report.

FIRE DEPARTMENT BILLS/CLAIMS TO BE AUDITED: Adams made a motion, seconded by Hill to pay the Fire Departments claims. **M/S/P Adams/Hill /All.**

CITY BILLS/CLAIMS TO BE AUDITED: Adams made a motion, seconded by Erickson to pay the City claims. **M/S/P Adams/Erickson/All.**

ADJOURNMENT Erickson made a motion, seconded by D. Goldstrand to adjourn the meeting. **M/S/P –Erickson/ D. Goldstrand /All.** The meeting was adjourned at 7 pm. The next regularly scheduled Council meeting will be at 5:30 p.m. on Tuesday, January 19, 2016.